

GREATER LATROBE SCHOOL DISTRICT  
LATROBE, PENNSYLVANIA  
**BOARD OF EDUCATION - MINUTES - REGULAR MEETING**  
**NOVEMBER 13, 2018**

6:30 p.m. Executive Session: Personnel & Legal Issue  
7:30 p.m. Regular Meeting

**Members Present:** Eric Hauser, Heidi Kozar, Steven LoCascio, Susan Mains, Merle Musick, Michael O'Barto, William Palmer, Dr. Michael Zorch

**Others Attending:** Judith Swigart, Georgia Teppert, Daniel Watson, Michael Porembka, Laurie Golobish, Eugene Joe, Mark Mears, Robin Pynos, Kurt Thomas, Ned Nakles, Darlene Allshouse, Jessica Golden, Jon Mains, Jeff Ingel, Chad Krehlik, Matthew Shivetts, Lindsay DiCasolo, Sherri Holler, Kim Stewart, Becki Pellis, Robert Daerr, Latrobe Bulletin Reporter, Tribune Review Reporter, Chloe Pohland-Student Council Representative, Student Videographer and 24 Visitors

**MEETING CALLED TO ORDER**

**FLAG SALUTE**

**ROLL CALL:** Following the flag salute and roll call with all members present except Mr. Lazor, Mr. Hauser called for Hearing of Visitors Part I. This is an opportunity for anyone to address the Board regarding any voting item on tonight's agenda. No one came forward to address the Board.

**RESOLUTION 2018-2019 #099 - APPROVAL OF MINUTES**

On a motion offered by Mr. Hauser, seconded by Mrs. Mains and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED:** That the minutes of the Regular Meeting held October 16, 2018 are hereby approved as recorded in the copy presented to the Board.

**SOLICITOR'S REPORT: MR. NAKLES**

**LEGISLATIVE REPORT: MRS. SWIGART**

**EDUCATION AND PLANNING: MRS. MAINS**

- Student Report: Chloe Pohland and Adam Hoffman  
Elementary students participated in afterschool bowling and skating parties. Secondary students enjoyed the fall play, Art Gala, and junior high is planning a movie night for 7th grade. All buildings held parent/teacher conferences and are making preparations for their holiday concerts.

- Enrollment Report: Mr. Porembka

- Secondary Presentation

- Chad Krehlik, Jon Mains, and Jeff Ingel

Mr. Mains, Mr. Krehlik and Mr. Ingel showcased the senior high school with student highlights on Dual Enrollment, Lunch and Learn, as well as programs offered by the physical education department.

**RESOLUTION 2018-2019 #100 - APPROVE EXTERNSHIP CONTRACT CONTINUATION AGREEMENT WITH THE DEPARTMENT OF COMMUNICATION DISORDERS-CALIFORNIA UNIVERSITY OF PENNSYLVANIA**

On a motion offered by Mrs. Mains, seconded by Mr. Palmer and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the Externship Contract Continuation Agreement between The Department of Communication Disorders at California University of Pennsylvania and Greater Latrobe School District. This agreement is effective October 19, 2018 through the next five (5) years unless terminated by either party after 30 days written notice. A copy of this agreement will be made part of the official minutes of the District.**

**RESOLUTION 2018-2019 #101 - APPROVE BAYADA HOME HEALTH CARE, INC. CONTRACT**

On a motion offered by Mrs. Mains, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the Contract for "In School" Nursing Services with Bayada Home Health Care, Inc. effective October 29, 2018 through June 30, 2019. A copy of this agreement will be made part of the official minutes of the District.**

**RESOLUTION 2018-2019 #102 - APPROVE SIGN LANGUAGE INTERPRETING PROFESSIONAL FEES AND POLICIES DOCUMENT**

On a motion offered by Mrs. Mains, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the Sign Language Interpreting Professionals (SLIP) Fees and Policies Document. A copy of this document will be made part of the official minutes of the District.**

**RESOLUTION 2018-2019 #103 - APPROVE DENISE DOUGHERTY SPEECH PATHOLOGIST AGREEMENT**

On a motion offered by Mrs. Mains, seconded by Mr. Palmer and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the Denise Dougherty Speech Pathologist Agreement effective September 1, 2018 through August 30, 2019. A copy of this agreement will be made part of the official minutes of the District.**

On a motion offered by Mrs. Mains, seconded by Mr. Musick, Resolutions 2018-2019 #104 and 2018-2019 #105 were approved by voice vote: 8 - yeas 0 - nays

**RESOLUTION 2018-2019 #104 - APPROVE CHANGES TO THE 2018-2019 SCHOOL**

## CALENDAR

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves adding an Early Dismissal for the Entire District AND an Act 80 Day for LES ONLY on the 2018-2019 School Calendar as listed below:

- Friday, November 30, 2018-Early Dismissal for ALL Students
  - LES Staff - Move to New Building
  - All Other Staff - Professional Development
- Monday, December 3, 2018 - Act 80 Day for LES ONLY:
  - No School for LES Students
  - LES Staff - Move to New Building

## **RESOLUTION 2018-2019 #105 - APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN GREATER LATROBE EDUCATION ASSOCIATION AND GREATER LATROBE SCHOOL DISTRICT**

On a motion offered by Mr. Hauser, seconded by Mrs. Mains and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves the Memorandum of Understanding between the Greater Latrobe Education Association and Greater Latrobe School District as of this meeting date.

## **FINANCE - MR. HAUSER**

On a motion offered by Mr. Hauser, seconded by Mrs. Mains, Resolutions 2018-2019 #106 and 2018-2019 #107 were approved by voice vote: 8 - yeas 0 - nays

## **RESOLUTION 2018-2019 #106 - APPROVE TREASURER'S REPORT**

On a motion offered by Mr. Hauser, seconded by Mrs. Mains and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED:** That the monthly report of the Treasurer, First National Bank, covering period September 1, 2018 through September 30, 2018, for the General Fund, Athletic, Capital Projects, Food Service, Trust & Agency, Foundation, and Student Activities funds pending their being properly approved by the Finance Committee, is hereby accepted as presented to the Board members. A copy will be made part of the official minutes of the District.

## **RESOLUTION 2018-2019 #107 - APPROVE PAYMENT OF BILLS**

On a motion offered by Mr. Hauser, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED:** That the bills, pending their being properly approved by the Finance Committee, are hereby accepted as presented to the Board members. A copy will be made part of the official minutes of the District.

## **RESOLUTION 2018-2019 #108 - AUTHORIZE HOMESTEAD/ FARMSTEAD EXCLUSION APPLICATION MAILING**

On a motion offered by Mr. Hauser, seconded by Mrs. Kozar and carried unanimously the

following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors authorizes Westmoreland County to mail the 2019 Homestead/Farmstead Applications on behalf of the Greater Latrobe School District at a projected cost of \$0.64 per application mailed.**

**RESOLUTION 2018-2019 #109 - APPROVE GIFTS, GRANTS AND DONATIONS**

On a motion offered by Mr. Hauser, seconded by Mr. Musick and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the following:**

- **United Way - \$1,000 - School Readiness/Transition Plan (1st Pay)**
- **PA Department of Education - \$20,000 - 2018-19 Safe School Targeted Program Grant**
- **Education, Division of Food and Nutrition - \$8,100 - School Breakfast Program Mini-Grant**

**Next Finance Committee Meeting - Tuesday, December 4, 2018 - 5:00 p.m. - SHS Library Classroom**

**FACILITIES, OPERATIONS AND PLANNING: MR. HAUSER**

- **Latrobe Elementary School Update Presentation**
  - **George Dickerson and Hank Tkacik**

Mr. Dickerson and Mr. Tkacik presented their final update on the Latrobe Elementary School. Staff will move into the building on Friday, November 30th and Monday, December 3, 2018. Students will begin attending classes on Tuesday, December 4th in the new building!

**RESOLUTION 2018-2019 #110 - APPROVE NEW LES CONTRACT MODIFICATIONS**

On a motion offered by Mr. Hauser, seconded by Mrs. Mains and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the Change Orders listed below for the new Latrobe Elementary School Project:**

- **LES Contract Modifications Recommendations Letter**
- **CO-024 - Vrael Plumbing - Add \$959.00**
- **CO-025 - Pennsylvania Roofing Systems, Inc. - Add \$2,376.35**
- **CO-026 - Nello Construction - Add \$6,168.94**
- **CO-027 - Westmoreland Electric Services, LLC. - Add \$1,003.00**
- **FFE-01 - W.B. Mason Company, Inc. - Add \$1,480.10**

**RESOLUTION 2018-2019 #111 - AWARD BID FOR STRUCTURE DEMOLITION AT 1812 LINCOLN AVENUE, LATROBE**

On a motion offered by Mr. Hauser, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the awarding bid to Eveready Contracting, LLC., 1644 Beighley Road, Apollo, PA in the amount of \$16,001.50.**

- Facilities, Operations and Planning Committee Meeting Minutes - November 8, 2018
  - LES Project Construction Progress Report #17

**Next Facilities, Operations and Planning Committee Meeting - Wednesday, December 5, 2018 - 3:30 p.m. - Administration Building**

**STUDENT ACTIVITIES AND RECREATION: MRS. MAINS**

- Fall Sports Recap - Mark Mears  
Mr. Mears reviewed a very successful fall sports season.

**RESOLUTION 2018-2019 #112 - AWARD BIDS FOR SPRING SPORTS EQUIPMENT AND SUPPLIES**

On a motion offered by Mrs. Mains, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the awarding of bids for Spring Sports Equipment and Supplies for the 2018-2019 School Year as listed on the Attachments.**

**RESOLUTION 2018-2019 #113 - APPROVE 2018-2019 SCHOOL CLUBS, OFFICERS, AND SPONSORS**

On a motion offered by Mrs. Mains, seconded by Mr. Musick and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the attached listing of 2018-2019 School Clubs, Officers, and Sponsors. A copy of this listing will be made part of the official minutes of the District.**

**COMMUNITY RELATIONS: DR. ZORCH**

- Latrobe-GLSD Parks & Recreation Commission Meeting Minutes - September 20, 2018

**Next Latrobe-GLSD Parks & Recreation Commission Meeting - Thursday, November 15, 2018 - 4:30 p.m. - Latrobe Municipal Building - Green Room**

**WESTMORELAND INTERMEDIATE UNIT: MRS. MAINS**

- Summary of WIU Board Meeting Minutes - October 23, 2018

**Next WIU Committee Meeting - Tuesday, November 27, 2018 - 7:00 p.m. - WIU Board Room**

**TRANSPORTATION: MR. MUSICK**

- PennDOT Winter Update - Mark Mears

Mr. Mears explained that PennDOT is in dire need of snow plow drivers and this could have an adverse impact on our roads this winter!

- Transportation Committee Meeting Minutes - October 11, 2018

**EWCTC JOINT OPERATING COMMITTEE: MR. MUSICK**

- EWCTC Joint Operating Committee Meeting Minutes - October 24, 2018

- ***EWCTC National Technical Honor Society Inductions - Tuesday, November 20, 2018 - 7 p.m. - EWCTC***

**Next EWCTC Joint Operating Committee Reorganization Meeting - Wednesday, December 5, 2018 - 5:45 p.m. - EWCTC (JOC will meet after the Joint Area Board Meeting)**

**BOARD POLICY/PSBA LIAISON: MRS. MAINS**

- PSBA Travel Accident Program for School Board Directors

**RESOLUTION 2018-2019 #114 - NOTICE OF INTENT TO ADOPT BOARD POLICY**

On a motion offered by Mrs. Mains, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby gives notice of its Intent to adopt Board Policy as listed. Adoption will take place at the next regular meeting of the Board.**

- **Policy #810.3 - School Vehicle Drivers**

**TECHNOLOGY: MR. PALMER**

- Technology Committee Meeting Minutes - October 16, 2018

**SUPERINTENDENT'S RECOMMENDATIONS**

**RESOLUTION 2018-2019 #115 - APPROVE RESIGNATIONS**

On a motion offered by Mrs. Kozar, seconded by Mr. LoCascio and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the following resignations:**

NAME	POSITION	EFFECTIVE DATE	REASON
Hager, Carla	Medical Assistant	November 14, 2018	Other Employment
Peer, Michael	Custodian	November 30, 2018	Personal

<b>Stairs, Bryan</b>	<b>Custodian</b>	<b>November 1, 2018</b>	<b>Personal</b>
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**RESOLUTION 2018-2019 #116 - APPROVE PROFESSIONAL PERSONNEL -  
SUBSTITUTE TEACHERS**

On a motion offered by Mr. LoCascio, seconded by Mr. Palmer and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the Professional Personnel - Substitute Teachers listed below:**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>CERTIFICATION</b>
<b>Androscopic</b>	<b>Melonie</b>	<b>Bachelor of Arts-Spanish Education-Emergency Certification</b>
<b>Michal</b>	<b>Jessica</b>	<b>Bachelor of Liberal Arts Emergency Certification</b>
<b>Waggle</b>	<b>Tawnya</b>	<b>Bachelor of Arts-Anthropology Emergency Certification</b>

**RESOLUTION 2018-2019 #117 - APPROVE SUPPORT PERSONNEL - CLASSIFIED  
APPOINTMENTS**

On a motion offered by Mrs. Mains, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the Support Personnel - Classified Appointments listed below:**

<b>NAME</b>	<b>POSITION</b>	<b>SALARY</b>	<b>EFFECTIVE DATE</b>
<b>Kaczmarkiewicz, Diane</b>	<b>Confidential Secretary Child Accounting</b>	<b>\$15.25/Hour</b>	<b>November 27, 2018</b>
<b>Lasslo, Anna</b>	<b>Biology Teaching Assistant</b>	<b>\$150/Day No Benefits</b>	<b>December 3, 2018</b>
<b>Harr, Jr., Ralph M.</b>	<b>Maintenance</b>	<b>\$22.00/Hour</b>	<b>TBD</b>
<b>Shine, Gene D.</b>	<b>Maintenance</b>	<b>\$22.00/Hour</b>	<b>TBD</b>
<b>Boyer, Jenna</b>	<b>Substitute Personal Care Assistant</b>	<b>\$8.50/Hour</b>	<b>As Needed</b>
<b>Holler, Seth</b>	<b>Substitute Personal Care Assistant</b>	<b>\$8.50/Hour</b>	<b>As Needed</b>

Lickenfelt, Ashleigh	Substitute Personal Care Assistant	\$8.50/Hour	As Needed
Wolfe, Alan	Substitute Custodian	\$9.25/Hour	As Needed
Helfrich, Dawn	Substitute Food Service	\$8.50/Hour	As Needed

**RESOLUTION 2018-2019 #118 - APPROVE DIETETIC INTERN**

On a motion offered by Mrs. Mains, seconded by Mr. Palmer and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves Katherine Stivason, student at Indiana University of Pennsylvania, as a Dietetic Intern beginning December 10, 2018 through February 14, 2019 at no cost to the District.**

**RESOLUTION 2018-2019 #119 - APPROVE MEMORANDUM OF UNDERSTANDING FOR EMPLOYEE PERSONNEL MATTER #01 OF THE 2018-2019 SCHOOL YEAR**

On a motion offered by Mrs. Mains, seconded by Mr. Palmer and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the Memorandum of Understanding for Employee Personnel Matter #01 of the 2018-2019 School Year.**

**OTHER BUSINESS:**

- ★ Breakfast of Champions - Thursday, November 15, 2018 - SHS Center for Student Creativity - 7:30 a.m.
- ★ Breakfast with Santa - Saturday, December 1, 2018 - 9 a.m. to 10:30 a.m. - SHS Commons Area
- ★ BES Holiday Programs:
  - Choral Concert - Wednesday, December 5, 2018 - 7 p.m.
  - Band Concert - Wednesday, December 12, 2018 - 7 p.m.
- ★ LES Holiday Programs:
  - Wednesday, December 17, 2018:
    - Grade 5 Band Concert - 6:30 p.m.
    - Grade 6 Band Concert - 7:15 p.m.
    - Grades 5 and 6 - Choral Concert - 8 p.m.
- ★ MVES Grades 5 & 6 Band/Choral Holiday Concert - Wednesday, December 12, 2017 - 7 p.m.
- ★ JHS Holiday Programs:
  - Winter Concert - Thursday, December 6, 2018 - 7 p.m. - SHS Auditorium
- ★ SHS Band/Choral Holiday Concert - Thursday, December 13, 2018 - 7 p.m. - SHS Auditorium



**BOARD MEETINGS:**

(Meetings held in the Center for Student Creativity)

- ★ Reorganization Meeting - 7 p.m.; and Committee of the Whole Meeting - 7:30 p.m. - Tuesday, December 4, 2018
- ★ Regular Board Meeting - Tuesday, December 18, 2018 - 7:30 p.m.

**HEARING OF VISITORS - PART II** - Gene Leonard, 5006 Havenwood Drive, Greensburg- President of the GL School Authority - thanked the Board, Administration, and Staff for their leadership and time involved in the construction of the new Latrobe Elementary School.

**RESOLUTION 2018-2019 #120 - ADJOURNMENT**

On a motion offered by Mr. Hauser, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 8 - yeas 0 - nays

**RESOLVED: That there being no further business, this meeting is adjourned at 9:15 p.m.**

Minutes Approved:

  
**Darlene Allshouse, Board Secretary**