

**GREATER LATROBE SCHOOL DISTRICT
LATROBE, PENNSYLVANIA
BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MINUTES
September 11, 2012**

**6:30 PM: Executive Session
7:30 PM: Committee of the Whole Meeting**

Members Present: Kathryn Elder, Eric Hauser, Rhonda Laughlin, Susan Mains, Merle Musick, David Moffa, William Palmer, Michael Zorch

Members Absent: Heidi Kozar

Others Attending: Mrs. Judith Swigart, Daniel M. Watson, Dr. Gennaro Piraino, Dr. Cindy Soltys, Dr. Georgia Teppert, Ken Millslagle, Robin Pynos, Mark Mears, Ned J. Nakles, Constance E. Lazur, Steven LoCascio, Chad Krehlik, Jeff Ingel, Kim Hrezo, Sherri Holler, Michael Porembka, Becki Pellis, Jillian Meloy, Jessica Golden, Student Representatives Blaire Barnhart and Kevin Davoli, Tribune Review and Latrobe Bulletin Reporters, Jack Doherty, and 2 visitors

Mrs. Mains, Board of Education President, presided at the Committee of the Whole Meeting held in the Senior High School Center for Student Creativity.

AN EXECUTIVE SESSION WAS HELD AT 6:30 pm PRIOR TO THE COW MEETING FOR THE PURPOSE OF DISCUSSING PERSONNEL.

1) MEETING CALLED TO ORDER

2) ROLL CALL

Following the roll call with eight members present, Mrs. Mains called for Hearing of Visitors, an opportunity for anyone to address the Board regarding any voting item on tonight's agenda. No one came forward to address the Board.

3) HEARING OF VISITORS - NONE

4) SOLICITOR'S REPORT: MR. NAKLES

RESOLUTION 2012 - 2013 # 056 - EMPLOYEE DISCIPLINARY MATTER NUMBER 01 OF 2012 – 2013

On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously, the following resolution was approved:

RESOLVED: That after a full investigation which accorded all due process rights, the Greater Latrobe Board of School Directors directs the Solicitor and appropriate administrators to implement the recommendation of the Solicitor and administrators in Employee Disciplinary Matter Number 01 of 2012 – 2013.

ROLL CALL VOTE

AFFIRMATIVE: Mrs. Elder, Mr. Hauser, Dr. Laughlin, Dr. Moffa, Mr. Musick, Mr. Palmer, Dr. Zorch, Mrs. Mains

NEGATIVE: None

EMPLOYEE DISCIPLINARY MATTER NUMBER 02 OF 2012 – 2013

Deferred to 9/18/2012 Meeting

5) LEGISLATIVE REPORT: DR. LAUGHLIN

6) EDUCATION AND PLANNING: MRS. MAINS

- a) Student Report – Blaire Barnhart and Kevin Davoli reported beginning of school activities including the “First Day of School Ice Breaker,” Homecoming on 10/12/12, and varsity girls tennis players qualifying for Sections. Elementary activities include School Book Fairs and Open House.
- b) Enrollment Report: Dr. Teppert Information
- c) Educational Programs / Cyber Charter School Trends: Dr. Piraino reported that District Cyber School student enrollment has dropped from 100 in 2010-2011 to 58 in 2012-2013; Overall Cyber-Charter tuition costs have dropped from a high of \$772,583 in 2009-2010 to \$490,000 projected in 2012-2013, resulting in overall cyber education costs (GLSD online programs & cyber-charter school tuition) ranging from \$491,772 in 2007-2008 to a high of \$842,570 in 2009-2010, and a current 2012-2013 projected cost of \$579,000.
- d) Approve overnight trip to Virginia & Maryland for Tim Sheridan, Ben Murray, & the Wildcat Marching Band and Chamber Choir (April 25-28, 2013) for performances in the International Music Festival, Parade of Nations and the Bruton Parish Church Choir Agenda YES
- e) Approval of contracted services for 2012 - 2013 Agenda YES
 - o Pressley Ridge
 - o Transition WORKS! Program

- New Story
- Saint Vincent College Prevention Projects

- f) **Food Service update:** Miss Jillian Meloy presented the new school meal requirements facing school cafeterias nationwide. New federal nutrition standards for 2012 – 2013 school lunches will meet additional standards requiring:
- Age – appropriate calorie limits
 - Larger servings of vegetables and fruit
 - Wider variety of vegetables including legumes
 - Minimum and maximum portions for proteins and grains
 - Fat-free or 1% milk
 - More whole grains
 - Less sodium
- g) **National Assessment of Educational Progress:** Dr. Soltys reported that the NAEP test will be administered to eighth grade students in February 2013.
- h) **Next Curriculum meeting 9/18/12 at 5:15 pm – CSC** Information

7) FINANCE: MRS. ELDER

- a) **Treasurer’s Report and Payment of Bills** Agenda YES
- b) **Gifts, Grants & Donations** Agenda YES
- a) **Fraternal Order of Eagles \$300.00 – Autistic Support Classroom**
 - b) **United Way \$2500 : 2012 – 2013 Transition Plan**
- c) **Finance Committee Minutes from 9/5/12;** Information
Next meeting 10/3/12, 10:00am at Central Administration

8) PROPERTY AND SUPPLY: MRS. KOZAR

- a) **Project update:** Mr. Hank Tkacik reported Construction Documents are in progress and scheduled for completion at the end of September. The project will be bid in October with construction to begin in November 2012. Clerk of the Works interviews have been started.
- b) **Property & Supply Committee Minutes from 9/6/12;** Information
Next meeting 10/4/12, 3:30pm at Central Administration
- c) **Administration building parking lot paving** Agenda YES
- d) **Telephone system at JHS** Agenda YES

RESOLUTION 2012 - 2013 # 057 - REVISED BID AWARD FOR WINTER SPORTS EQUIPMENT AND SUPPLIES

On a motion offered by Mrs. Mains, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the *REVISED SCHEDULE I – AWARD OF BIDS* for Winter Sports Equipment & Supplies as listed.

REVISED - SCHEDULE I – AWARD OF BIDS	
VENDOR	BID AWARD
Sportsman’s	\$ 4,093.50
Bill Fritz Sports	\$ 1,856.00
Natale Sporting Goods	\$ 6,029.90
Beaver Distributing Co., Inc.	\$ 762.88
Demans	\$ 1,334.90
BSN/Passon’s	\$ 91.86
Pyramid School Products	\$ 33.36
Total REVISED Bid Award	\$ 14,202.40

- e) Copier Request for Proposal (BES & MVES) Agenda YES
- f) Permission to advertise for Maintenance Plow Truck Agenda YES

9) STUDENT ACTIVITIES AND RECREATION: DR. LAUGHLIN

- a) Fall Sports senior night schedule Information

10) COMMUNITY RELATIONS: DR. ZORCH

- a) Latrobe-Unity Parks & Recreation Commission meeting minutes Information

11) WESTMORELAND INTERMEDIATE UNIT LIAISON: MRS. MAINS

- a) Authorize Joint Purchasing Consortium representative (Dan Watson) and alternate (Connie Lazur) Agenda YES
- b) Permission to advertise jointly as member of WIU Joint Purchasing Board for 2013 – 2014 Agenda YES
- c) Summary of WIU Board Meeting held 8/7/12 Information

12) EWCTC JOINT OPERATING COMMITTEE: MRS. KOZAR

- a) Summary of JOC Actions 8/22/12

Information

13) BOARD POLICY / PSBA LIAISON: MRS. ELDER

RESOLUTION 2012 - 2013 # 058 - INTENT TO ADOPT (FIRST READING) OF PSBA'S REVISIONS TO 300 POLICY SERIES

On a motion offered by Mrs. Elder, seconded by Mr. Palmer and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby give notice of its Intent to Adopt Revisions made to the 300 Policy Series (Employees: Administrative, Professional, and Classified). Final adoption will take place at the September 18th Regular Meeting.

14) TRANSPORTATION: DR. MOFFA

- a) Transportation Committee Minutes from 9/5/12;
Next meeting 9/26/12 – 3:00pm – high school conference room

Information

15) TECHNOLOGY: MR. PALMER

- a) Technology meeting 9/11/12 – 6pm – CSC

Information

16) SUPERINTENDENT'S RECOMMENDATIONS

RESOLUTION 2012 - 2013 # 059 - RESIGNATIONS

On a motion offered by Mrs. Elder, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves Schedule C - RESIGNATIONS as listed.

SCHEDULE C – RESIGNATIONS

NAME	POSITION	EFFECTIVE DATE	COMMENTS
BLOTZER, Jason	Food Service Truck Driver	9/14/2012	Other Employment
SCHELOSKE, Lauren	Teaching Assistant, Lang Arts – BES	8/22/2012	Personal
MCCONAHY, Lindsey	JHS Musical Co-Director	9/6/2012	Personal

RESOLUTION 2012 - 2013 # 060 - PROFESSIONAL PERSONNEL – SUBSTITUTE TEACHERS

On a motion offered by Mrs. Mains, seconded by Mr. Palmer and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves Schedule A – PROFESSIONAL PERSONNEL APPOINTMENTS – SUBSTITUTE TEACHERS, as listed.

SCHEDULE A – PROFESSIONAL PERSONNEL APPOINTMENTS: SUBSTITUTE TEACHERS

	Last Name	First Name	Certification
1	SEWARD	JESSICA	Elementary / Special Education / Mid-level English
2	CHRISTMAN	CHARLES	Elementary / Special Education
3	CARNES	WESLEY	Health & Physical Education
4	SHAHEEN	LAUREN	Social Studies
5	DOWNEY	LOUIS	Social Studies / Science / Business, Computers Info Technology
6	GACEK	JAIME	English 7 - 12

On a motion offered by Mrs. Elder, seconded by Mr. Hauser and carried unanimously by voice vote, 8 yeas – 0 nays, Resolution 2012 – 2013 # 061 and 2012 – 2013 # 062 were approved as listed:

RESOLUTION 2012 - 2013 # 061 - APPROVE AMERICORPS TUTORS FOR 2012 – 2013

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the listed AmeriCorps employees for 2012 – 2013.

	Last Name	First Name	
1	KERTOY	KAITLYN	Language Arts – Senior High School
2	SKAPURA	JESSICA	Mathematics – Senior High School
3	DAUGHERTY	DAN	Science – Senior High School (2 nd term for AmeriCorps)
4	LUKOWSKY	JAMES M.	Science – Junior High School
5	RINGLER	MEGAN	Mathematics – Junior High School
6	WOOD	EMILY	Mt. View Elementary School
7	FERLIN	MICHAEL	Baggaley Elementary School
8	MARX	WILLIAM	Latrobe Elementary School

RESOLUTION 2012 - 2013 # 062 - APPROVE SUPPORT PERSONNEL - CLASSIFIED

RESOLVED: That the Greater Latrobe Board of Directors hereby approves SCHEDULE B – SUPPORT PERSONNEL – CLASSIFIED, as listed.

SCHEDULE B – SUPPORT PERSONNEL – CLASSIFIED RECOMMENDATIONS

NAME	POSITION	SALARY	EFFECTIVE DATE
	TEACHING ASSISTANTS		
FEDOR, Emily	SHS Mathematics	\$150 / day	2012 – 2013 School Year
GACEK, Jaime	SHS Language Arts	\$150 / day	2012 – 2013 School Year
SEWARD, Jessica	JHS Language Arts	\$150 / day	2012 – 2013 School Year
REGA, Lauren	JHS Mathematics	\$150 / day	2012 – 2013 School Year
	FULL TIME FOOD SERVICE		

	TRUCK DRIVER		
GARBEGLIO, John		\$10.00 / hour + Health Benefits	9/12/2012
	FULL TIME PERSONAL CARE ASSISTANT		
HITE, Beverly	“ “	\$8.00/hour	9/12/2012
MILLER, Roweena	“ “	\$8.00/hour	9/12/2012
	SUBSTITUTE CUSTODIAN		
STAIRS, Matthew		\$8.95/hour	As needed
	SUBSTITUTE FOOD SERVICE EMPLOYEES		
SCHMITT, Heather	“ “	\$8.00/hour	As needed
DAIGLE, Joan	“ “	\$8.00/hour	As needed
GARTHWAIT, Shirley	“ “	\$8.00/hour	As needed
	SUBSTITUTE PERSONAL CARE ASSISTANT		
SECRIST, Alene	“ “	\$7.25/hour	As needed
CASINO, Christina	“ “	\$7.25/hour	As needed

a) Support Personnel – Approve Supplemental position assignments for 2012-2013 Agenda YES

17) OTHER BUSINESS

18) ADJOURNMENT