

**GREATER LATROBE SCHOOL DISTRICT - BOARD OF EDUCATION
LATROBE, PENNSYLVANIA**

**MINUTES - Committee of the Whole Meeting - February 12, 2013
6:30 PM: Executive Session - 7:30 PM: Committee of the Whole Meeting**

Members Present: Kathryn Elder, Eric Hauser, Heidi Kozar, Rhonda Laughlin, Susan Mains, Merle Musick, David Moffa, William Palmer, Michael Zorch

Members Absent: None

Others Attending: Mrs. Judith Swigart, Dr. Gennaro R. Piraino, Daniel M. Watson, Dr. Cindy Soltys, Dr. Georgia Teppert, Mark Mears, Ned J. Nakles, Constance E. Lazur, Chad Krehlik, Matt Shivetts, Jeff Ingel, Kim Hrezo, Sherri Holler, Michael Porembka, Becki Pellis, Jessica Golden, Student Representative Blaire Barnhart, Latrobe Bulletin and Tribune Review Reporters, and Jack Doherty, Videographer and 5 visitors

Mrs. Mains, Board of Education President, presided at the Committee of the Whole Meeting held in the Senior High School Center for Student Creativity.

1) MEETING CALLED TO ORDER

2) ROLL CALL

3) SOLICITOR'S REPORT: MR. NAKLES

4) LEGISLATIVE REPORT: DR. LAUGHLIN

5) EDUCATION AND PLANNING: MRS. MAINS

- a) Student Report: Blaire Barnhart & Kevin Davoli (at Regular Meeting) Information
- b) School Emergency Management Preparedness Plan: Information
Mr. Mike Porembka and Mr. Pete Tenerowicz, Unity Twp. emergency management coordinator, discussed plans and procedures in place by GLSD. The district follows national emergency management standards, including Incident Command System (ICS) and National Incident Management System (NIMS). In the event of a crisis, already established incident management teams, including an incident commander, activate and advance to pre-determined sites at the school, creating an emergency operations center or mobile site. Mr. Tenerowicz is responsible for beginning the emergency management pre-planning exercises with the district within days of the 9-11-01 attack on the United States.
- c) Enrollment Report: Dr. Teppert Information
- d) Educational Programs: Dr. Piraino Information

MVES Presentation: Professional Learning Communities – Mrs. Pellis and Kindergarten teachers Julie Teslevich, Jaime Witcoski; 2nd Grade teachers Allison Conrad, Rosie Doelling, Jill Gribbin, Lynnette Planey, Jennifer Quinn. The group discussed collaborative efforts and meetings held by teachers to enhance student performance.

- e) Revision to 2012 – 2013 school calendar to accommodate an Act 80 day on May 10 for child abuse reporting training, mandated for all school districts. Agenda YES
- f) Approve Westmoreland County Student Assistance Program agreement for the 2013 – 2014 school year. Agenda YES
- g) Approve 9th Grade Art elective Agenda YES

6) FINANCE: MRS. ELDER

- a) Treasurer’s Report and Payment of Bills Agenda YES
- b) Budgetary Transfers Agenda YES
- c) Enrollment Report Information
- d) Finance Committee Meeting Minutes 2/6/2013 Information
- e) Accept Gifts/Grants/Donations Agenda YES
 - 1) McFeely-Rogers Foundation. 2nd \$4500 payment directed to the Multisensory Room at BES
 - 2) McFeely-Rogers Foundation, final \$4000 (of \$12,000) payment directed to the Musical Instrument Initiative and the Summer Music Camp for Elementary and Junior High students
 - 3) Greater Latrobe Junior Wrestling and Greater Latrobe Organization for Wrestling donation of 42’ x 42’, regulation size EZ Flex wrestling mat

7) PROPERTY AND SUPPLY: MRS. KOZAR

- a) Project Update – Axis Architecture Information
 - 1) Approve Change Order PCO-002 – Utility line access path - \$24,693.98 Agenda YES
- b) Water Treatment Service – GLA Water Consultants Inc. - \$410/month-3 years Agenda YES
- c) Property & Supply Committee Meeting Minutes Information

8) STUDENT ACTIVITIES AND RECREATION: DR. LAUGHLIN

- a) Approve PAW Club (Prayer and Worship) Agenda YES

9) COMMUNITY RELATIONS: DR. ZORCH

- a) Latrobe-Unity Parks & Recreation Minutes - 12/20/12; & Annual Report Information

10) WESTMORELAND INTERMEDIATE UNIT LIAISON: MRS. MAINS

- a) Authorize participation in WIU Joint Purchasing Consortium for 2013 – 2014 Multi Purpose Paper Bid Agenda YES

- b) Summary of WIU Board Meeting held 1/22/13 Information
- c) Select candidate for 2013 Election of WIU Board Members for term commencing April 6, 2013 and ending April 5, 2016 Agenda YES

11) EWCTC JOINT OPERATING COMMITTEE: MRS. KOZAR

- a) EWCTC Summary of JOC Actions 1/23/13 Information

12) BOARD POLICY / PSBA LIAISON: MRS. ELDER

- a) Revision to Policy 610: Purchases Subject to Bid/Quotation (Final Reading) Agenda YES
- b) First Reading of new policy: Commercial Advertising on School Property/Website Agenda YES
- c) Approve Organizational Chart for Board Policy No. 008 Agenda YES

13) TRANSPORTATION: DR. MOFFA

- a) Transportation Committee Meeting – 3 pm, Wednesday, 2/13/13 Information

14) TECHNOLOGY: MR. PALMER

15) SUPERINTENDENT’S RECOMMENDATIONS

- a) Resignations Agenda YES
 - 1) Ashley Heckel – JHS Cheerleading Coach
- b) Professional Personnel Substitute Teaching Recommendations Agenda YES
- c) Support Personnel – Classified Recommendations Agenda YES
 - 1) 3 - Assistant Track Coaches
 - 2) Food Service Truck Driver
 - 3) Substitute Custodial Workers
- d) Approve Driver Education, on-road instructor for 2012 – 2013 school year: Agenda YES
 - 1) Ron Owens

16) OTHER BUSINESS

- a) Statement of Financial Interests due 5-1-2013 Information
- b) Breakfast of Champions: February 21, 2013, 7:30 am Information
- c) Tickets for musical “The Wizard of Oz” Information
 - o Friday, March 1, 7:30 pm, Saturday, March 2, 7:30 pm & Sunday, March 3, 1:30 pm

17) ADJOURNMENT