

GREATER LATROBE SCHOOL DISTRICT -- BOARD OF EDUCATION
LATROBE, PENNSYLVANIA
MINUTES -- Committee of the Whole Meeting
Date: March 12, 2013

6:30 PM: Executive Session -- 7:30 PM: Committee of the Whole Meeting

Members Present: Kathryn Elder, Eric Hauser, Heidi Kozar, Rhonda Laughlin, Susan Mains, Merle Musick, David Moffa, William Palmer, Michael Zorch

Members Absent: None

Others Attending: Mrs. Judith Swigart, Dr. Gennaro R. Piraino, Daniel M. Watson, Dr. Cindy Soltys, Dr. Georgia Teppert, Ned J. Nakles, Constance E. Lazur, Steven LoCascio, Chad Krehlik, Matt Shivetts, Jeff Ingel, Kim Hrezo, Sherri Holler, Michael Porembka, Becki Pellis, Jessica Golden, Student Representative Kevin Davoli, Latrobe Bulletin and Tribune Review Reporters, Jack Doherty - Videographer and 12 visitors

Mrs. Mains, Board of Education President, presided at the Committee of the Whole Meeting held in the Senior High School Center for Student Creativity.

1) MEETING CALLED TO ORDER

2) ROLL CALL

HEARING OF VISITORS ON VOTING ITEMS - NONE

3) SOLICITOR'S REPORT: MR. NAKLES

4) LEGISLATIVE REPORT: DR. LAUGHLIN

5) EWCTC JOINT OPERATING COMMITTEE: MRS. KOZAR

- a) Summary of JOC Actions 2/25/2013 Information
- b) EWCTC Students of the Month: Mr. Todd Weimer, EWCTC Principal, introduced November Student of the Month, Devin Dowling – Collision Repair Technology; and January Student of the Month, Leah Poponick, Cosmetology.

6) FINANCE: MRS. ELDER

- a) Treasurer's Report and Payment of Bills Agenda YES
- b) Budgetary Transfers Agenda YES
- c) Finance Committee Meeting Minutes Information
Next meeting Wednesday, April 3 @ 10:00 am
- d) Accept Gifts/Grants/Donations Agenda YES
 - \$5000 from BES PTO on behalf of The George R. and Janet E. Desko Charitable Foundation

e) **Website Advertising Presentation: Mr. Joe Holt of ARD (Alternative Revenue Development) based in Michigan, highlighted the progress and incentives of website advertising programs for school districts.**

f) **PA Property Tax / Rent Rebate Program** **Information**

7) EDUCATION AND PLANNING: MRS. MAINS

a) **Student Report: Kevin Davoli reported on the “Dunkin’ for the Dominican (Republic)” – a basketball fundraiser to be held March 15; the American Red Cross Blood Drive on March 15; and Varsity hockey team competing for the Penguins Cup.**

b) **Enrollment Report: Dr. Teppert** **Information**

c) **Educational Programs: Dr. Piraino** **Information**

- **SHS presentation: Mr. Krehlik and teacher leaders Jason Brandt, Jon Mains & Lydia Mack discussed the benefits of the expanded dual enrollment program at the SHS, noting the popular college in the classroom program with Penn Highlands drew 107 students alone. Savings realized by those 107 students totaled a minimum of \$115,000 over what they would have spent earning the same credits at a nearby university. The district hopes to increase dual enrollment offerings by 15 credits in the 2013 – 2014 school year.**

d) **Approve proposed 2013 – 2014 school calendar** **Agenda YES**

e) **Approve NHS Pennsylvania agreement with GLSD from 2/7/13 through 7/31/13** **Agenda YES**

f) **Approve Curriculum** **Agenda YES**

SCHEDULE G - CURRICULUM

<u>COURSE TITLE</u>	<u>DEPARTMENT</u>	<u>GRADE LEVEL</u>	<u>INSTRUCTIONAL TIME</u>
Conversational French	World Language	10 – 12	Year-long – 1 Credit
European History	Social Studies	11 – 12	Year-long – 1 Credit
Wind Ensemble	Music	10 – 12	Year-long; every other day – ½ Credit
Standardized Math Test Preparation	Mathematics	10 – 12	Semester course – ½ Credit
Advanced Calculus Concepts	Mathematics	12	Year-long – 1 Credit

g) **Approve Dual Enrollment Agreement with Seton Hill University for 2013 - 2014** **Agenda YES**

h) **Approve renewal of “Letter of Agreement” with Pressley Ridge for 2013 – 2014** **Agenda YES**

i) **Approve University of Pittsburgh at Greensburg Student Teacher Education Agreement for 2013 - 2014** **Agenda YES**

j) **Approve revision to 2012 – 2013 School Calendar**

RESOLUTION 2012 - 2013 # 192 - APPROVE REVISION TO 2012-2013 SCHOOL CALENDAR

On a motion offered by Mrs. Mains, seconded by Mrs. Kozar and carried unanimously by voice vote, the following resolution was approved: 9 yeas - 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the revision to the 2012 - 2013 School Calendar to reflect March 6, 2013 as a snow day.

8) PROPERTY AND SUPPLY: MRS. KOZAR

- a) **Athletic / Wellness Complex Update - Hank Tkacik of Axis Architecture, and Kurt Thomas, Clerk of the Works, presented a monthly construction progress report . Despite poor weather conditions, the project remains on schedule. A huge amount of premium topsoil (6 - 7K tons) has been removed and will be for sale in the future. West Penn Utilities have installed all relocated utility poles and will begin wire pulls this week.**

- b) **Bid Opening for 2013 - 2014 General School Supplies - TO BE AWARDED IN APRIL Information**

BIDDER	TYPE OF BID	BID AMOUNT
B & H Professional Source	Audio Visual	No Bid
J.E. Foss Co, Inc.	Audio Visual	\$ 1,658.00
Kurtz Bros	Audio Visual	\$ 1,178.96
Metco Supply Inc	Audio Visual	\$ 450.00
Mid Atlantic Media	Audio Visual	Bid Not Totaled
Quill	Audio Visual	\$ 1,573.15
Renaissance Learning	Audio Visual	No Bid
School Specialty	Audio Visual	No Bid
Scott Electric	Audio Visual	\$ 981.36
Standard Stationery Supply	Audio Visual	\$ 867.60
Valiant National AV Supply	Audio Visual	\$ 1,599.62
Visual Sound	Audio Visual	No Bid
Total Video Products Inc.	Audio Visual	No Bid
AGF Company	Custodial Supplies	\$ 41,935.10
All American Poly	Custodial Supplies	\$ 10,507.00
Apter Industries, Inc	Custodial Supplies	\$ 11,607.12
A - Z Janitorial Services	Custodial Supplies	\$ 72,007.88
Buckeye Cleaning Center	Custodial Supplies	\$ 44,894.88
Calico Industries	Custodial Supplies	\$ 7,267.62
Central Poly Corp	Custodial Supplies	\$ 10,861.20
Direct Services Inc	Custodial Supplies	\$ 41,025.18
Fagan Sanitary Supply	Custodial Supplies	\$ 48,944.88
Ideal Soap & Chemical Company	Custodial Supplies	\$ 69,027.01
Interboro Packaging Corp	Custodial Supplies	\$ 5,358.00
Joshen Paper & Packaging	Custodial Supplies	\$ 23,707.44
Liberty Distributors	Custodial Supplies	\$ 29,926.79

Paper Products Company	Custodial Supplies	\$	72,637.11
Pitt Chemical and Sanitary Supply	Custodial Supplies	\$	39,644.74
Unipak	Custodial Supplies	\$	2,810.00
Janitors Supply	Custodial Supplies	\$	32,216.08
Global Gov Ed Solutions	Data Processing	\$	4,251.82
Kurtz Bros	Data Processing	\$	4,963.42
Metco Supply Inc	Data Processing	\$	4,273.20
Renaissance Learning	Data Processing		No Bid
Scott Electric	Data Processing	\$	2,472.50
The Tree House, Inc	Data Processing	\$	2,222.00
Carine and Company	Electrical Bid	\$	5,110.00
Kuhns Electric Supply	Electrical Bid	\$	5,382.00
Scott Electric	Electrical Bid	\$	5,600.00
Sunshine Lighting	Electrical Bid	\$	5,638.00
Aluminum Athletic Equip	Fall Sports	\$	131.00
Beaver Distributing	Fall Sports	\$	22,402.76
BSN Sports Inc.	Fall Sports	\$	18,095.77
Century Sports	Fall Sports	\$	36,250.39
Collins Sports Medicine	Fall Sports		Bid not totaled
Demans Team Sports	Fall Sports	\$	22,272.25
Instant Replay Sporting Goods	Fall Sports	\$	5,817.90
Medco Supply Company	Fall Sports	\$	5,901.48
Natale Sporting Goods	Fall Sports	\$	21,031.93
Riddell/All American	Fall Sports	\$	15,061.48
School Specialty	Fall Sports		No Bid
Scott Electric	Fall Sports	\$	3,672.10
Sportman's	Fall Sports	\$	22,585.09
Varsity Spirit Fashions & Supplies	Fall Sports	\$	3,915.45
Blick Art Materials	General School Supplies		No Bid
Cascade School Supplies	General School Supplies	\$	64,040.94
Kaplan	General School Supplies		No Bid
Kurtz Bros	General School Supplies	\$	80,700.22
Metco Supply Inc	General School Supplies	\$	19,089.44
National Art & School Supplies	General School Supplies	\$	26,758.22
Pyramid School Products	General School Supplies	\$	48,143.81
Quill	General School Supplies	\$	68,664.96
Renaissance Learning	General School Supplies		No Bid
School Specialty	General School Supplies	\$	73,374.08
Scott Electric	General School Supplies	\$	7,720.44
S & S Worldwide	General School Supplies	\$	10,375.27

Standard Stationery Supply	General School Supplies	\$	40,013.41
Triarco	General School Supplies	\$	25,215.48
Visual Sound	General School Supplies		No Bid
Benz Microscope Optics Center	Science	\$	2,158.22
Carolina Biological	Science	\$	6,521.32
Cynmar Corp	Science	\$	3,456.24
Delta Education	Science	\$	1,173.90
ETA Hand2mind	Science	\$	393.91
Fisher Scientific	Science	\$	6,293.31
Flinn Scientific	Science	\$	568.40
Frey Scientific	Science	\$	6,302.72
Nasco	Science	\$	6,184.95
Parco Scientific Co.	Science	\$	1,123.37
Sargent-Welch	Science	\$	5,894.59
Science Kit	Science	\$	8,022.11
Ward's Natural Science	Science	\$	1,272.18

- c) **NTP Wireless / Verizon Wireless Antenna** **Information**
 Mr. Chris Barton discussed the possibility of installation of a cellular tower on school district (HS) property, with estimated district income approximately \$1500 per month. Additional details will be provided at a later date.

- d) **Property & Supply Meeting Minutes** **Information**
 Next meeting Thursday, April 4 @ 3:30 pm

9) STUDENT ACTIVITIES AND RECREATION: DR. LAUGHLIN **Information**

- a) **Winter Sports Recognition – Wednesday, April 3 @ 7:00 pm, SHS**

10) COMMUNITY RELATIONS: DR. ZORCH **Information**

- a) **Latrobe-Unity Parks & Recreation Minutes - 1/17/2013**

- b) **Approve YMCA Strength & Conditioning Contract effective 3/1/2013**
RESOLUTION 2012 - 2013 # 193 - APPROVE STRENGTH & CONDITIONING AGREEMENT WITH THE LIGONIER VALLEY YMCA

On a motion offered by Dr. Zorch, seconded by Mr. Palmer and carried unanimously by voice vote, the following resolution was approved: 9 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves a Strength & Conditioning Contract with the Ligonier Valley YMCA, for a period of three months beginning March 1, 2013 at a cost of \$3,928.22, subject to due diligence. The contract agreement, to be made part of the official minutes, may be renewed annually at a cost of \$12,000.

- c) **Authorize letter of support for LUPR grant application to DCNR for development of the Lincoln Avenue Trail** **Agenda YES**

- d) Rotary Park Field update: Mr. Millslagle reported that repairs to the drainage system will be provided by members of the community.

- 11) WESTMORELAND INTERMEDIATE UNIT LIAISON: MRS. MAINS
 - a) Approval of 2013 – 2014 WIU General Operating Budget
GLSD’s share will increase approximately \$9,000 Agenda YES
 - b) Summary of WIU Board Meeting Actions 2/26/2013 Information

- 12) BOARD POLICY / PSBA LIAISON: MRS. ELDER
 - a) Final adoption of Board Policy No. 913.1 – COMMERCIAL ADVERTISING ON SCHOOL PROPERTY / WEBSITE Agenda YES

- 13) TRANSPORTATION: DR. MOFFA
 - a) Next Transportation meeting Wednesday, March 20 @ 3:00 pm,
SHS Conference room Information

- 14) TECHNOLOGY: MR. PALMER
 - a) Technology Committee meeting March 12 @ 6:00 pm Information
Next meeting to be held April 16

- 15) SUPERINTENDENT’S RECOMMENDATIONS
 - a) Resignations Agenda YES
 1. Carole L. Ryder, SHS Spanish, for retirement at the end of the 2012 – 2013 school year
 2. Jeffrey Duda, Assistant Weight Room Supervisor effective 3/1/13
 3. Pam Irwin, MVES Music, for retirement at the end of the 2012 – 2013 school year
 4. Denise S. Bukovac, 3rd grade LES, for retirement at the end of the 2012 – 2013 school year
 5. Patricia Dalton, LES, Physical Education, for retirement at the end of 2012 – 2013 school year
 - b) Professional Personnel Substitute Teaching Recommendations Agenda YES
 - 1.

c) Support Personnel – Classified Recommendations – Substitute Custodial Staff

RESOLUTION 2012 - 2013 # 194 - SUPPORT PERSONNEL – SUBSTITUTE CUSTODIAL WORKERS

On a motion offered by Mrs. Elder, seconded by Mrs. Kozar and carried unanimously by voice vote, the following resolution was approved: 9 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby approve the listed 2012 – 2013 CLASSIFIED SUPPORT PERSONNEL:

NAME	POSITION	RATE	EFFECTIVE DATE
	SUBSTITUTE CUSTODIAN		

PORTERFIELD, Jay		\$ 8.95 / Hr.	As Needed
SULLENBERGER, Daniel		\$ 8.95 / Hr.	As Needed
COLLEGE, Laura		\$ 8.95 / Hr.	As Needed

- d) **BES Principal recommendation** **Agenda YES**
- e) **Support Personnel – Food Service Truck Driver recommendation** **Agenda YES**

16) OTHER BUSINESS

- a) **Statement of Financial Interests due 5-1-2013** **Information**
- b) **Breakfast of Champions Thursday, March 21, 2013** **Information**
- c) **“Artists of the 21st Century” student art exhibit at SAMA in Ligonier, through 4/21/2013. 20 GLSD student pieces, representing all 5 buildings are represented in the exhibit.** **Information**

17) ADJOURNMENT