

**GREATER LATROBE SCHOOL DISTRICT BOARD OF EDUCATION
LATROBE, PENNSYLVANIA
MINUTES -- COMMITTEE OF THE WHOLE MEETING**

Date: May 14, 2013 -- 6:30 PM: Executive Session -- 7:30 PM: Committee of the Whole Meeting

Members Present: Kathryn Elder, Eric Hauser, Heidi Kozar, Rhonda Laughlin, Susan Mains, Merle Musick, David Moffa, William Palmer

Members Absent: Michael Zorch

Others Attending: Mrs. Judith Swigart, Daniel M. Watson, Dr. Cindy Soltys, Mark Mears, Dr. Georgia Teppert, Ned J. Nakles, Ken Millslagle, Robin Pynos, Constance E. Lazur, Steven LoCascio, Chad Krehlik, Matt Shivetts, Kim Hrezo, Sherri Holler, Michael Porembka, Becki Pellis, Jessica Golden, Student Representatives Kevin Davoli and Blaire Barnhart, Latrobe Bulletin and Tribune Review Reporters, Jack Doherty - Videographer and 12 visitors

Mrs. Mains, Board of Education President, presided at the Committee of the Whole Meeting held in the Senior High School Center for Student Creativity.

1) MEETING CALLED TO ORDER

2) ROLL CALL

3) SOLICITOR'S REPORT: MR. NAKLES

4) LEGISLATIVE REPORT: DR. LAUGHLIN

5) EDUCATION AND PLANNING: MRS. MAINS

- a) **Student Report: Blaire Barnhart & Kevin Davoli reported year-end activities including Prom, Commencement and the introduction of Student Council's School Board Representatives for the 2013-2014 school year - Emma Kate Womack and Adam Martin. In their final meeting with the Board, Blaire and Kevin thanked its members for the opportunity to serve. In appreciation, Mrs. Mains presented the out-going representatives with a token gift and best wishes in the future.**
- b) **Greater Latrobe Partners in Education Foundation grant presentation by Maryann White, President; Michael Rossi, Vice President; & Foundation Board** Agenda Yes
- c) **Enrollment Report: Dr. Teppert** Information
- d) **Approve tuition student for 2013 – 2014 school year, Olivia Rae Carlquist, daughter of Learning Support Teacher, Kendra Carlquist** Agenda Yes
- e) **Accept 2012 – 2013 Tuition Rates** Agenda Yes

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| f) Curriculum Meeting Minutes – April 23, 2013
Next meeting: June 25, 2013 @ 5:30 pm | Information |
| g) Approve 2013 Extended School Year education services with “New Story” at the rate of \$180/day per student. | Agenda Yes |
| 6) FINANCE: MRS. ELDER | |
| a) Treasurer’s Report and Payment of Bills | Agenda Yes |
| b) Budgetary Transfers | Agenda Yes |
| c) Finance Committee Meeting Minutes 5/1/2013
Next meeting: Wednesday, June 5, 2013 at 10:00 am | Information |
| d) Appoint Act 511 Tax Collectors for 2013 – 2014 | Agenda Yes |
| e) Designation of Depositories for 2013 – 2014 | Agenda Yes |
| f) Reappoint School District Treasurer through June 30, 2014 | Agenda Yes |
| g) Authorization to Invest Funds for 2013 – 2014 | Agenda Yes |
| h) Approve City of Latrobe request for disposition of tax revenue records | Agenda Yes |
| i) 2013 – 2014 Proposed General Fund Final Operating Budget presentation | Agenda Yes
Recap attached |
| j) Approve three (3) year agreement with Horner, Wible & Terek PC for auditing services | Agenda Yes |
| 7) PROPERTY AND SUPPLY: MRS. KOZAR | |
| a) Project Update – Hank Tkacik, Axis Architecture
Kurt Thomas, Clerk of the Works | Information |
| b) Property & Supply Meeting Minutes
Next meeting Thursday, June 6, 2013 @ 3:30 pm, Admin | Information |
| c) Award Treadmill bid | Agenda Yes |
| d) Permission to advertise for paving & lining at LES, and sealing & lining at MVES and BES | Agenda Yes |

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| 8) STUDENT ACTIVITIES AND RECREATION: DR. LAUGHLIN | |
| a) May 23, 2013 @ 7:00 pm – SHS Student Recognition (SH Auditorium) | Information |
| b) Wednesday, May 29, 2013 @ 7:00 pm – Spring Sports Recognition night (SH Auditorium) | Information |
| c) Play-off updates | Information |
| 9) COMMUNITY RELATIONS: DR. ZORCH | |
| 10) WESTMORELAND INTERMEDIATE UNIT LIAISON: MRS. MAINS | |
| a) Awarding of Bids for gasoline and diesel through the WIU Joint Consortium | Agenda Yes |
| b) Summary of WIU Board Meeting Actions, April 23, 2013 | Information |
| c) Result of 2013 Election of WIU Board Members | Information |
| 11) EWCTC JOINT OPERATING COMMITTEE: MRS. KOZAR | |
| a) Summary of JOC Actions April 23, 2013 | Information |
| b) Next JOC meeting: Monday, May 20, 2013 | Information |
| c) Senior Recognition Night, Wednesday, May 22, 2013, GLSHS Auditorium | Information |
| 12) BOARD POLICY / PSBA LIAISON: MRS. ELDER | |
| 13) TRANSPORTATION: DR. MOFFA | |
| a) Transportation Committee meeting, Wednesday, May 22, 2013 @ 3:00 pm
SHS Conference Room | Information |
| 14) TECHNOLOGY: MR. PALMER | |
| a) Approve CCL Technologies contract for 2013 – 2014 | Agenda Yes |
| b) Next Committee meeting, June 18, 6:00 pm | |
| 15) SUPERINTENDENT'S RECOMMENDATIONS | |
| a) Resignation effective date change: Carole Wright, August 20, 2013 | Agenda Yes |

- b) Resignation: Mallory Bastin – Assistant Girls Soccer Coach (7th & 8th grades) Agenda Yes
- c) Professional Personnel Teaching Recommendations Agenda Yes
 - Guidance _____
 - Health & Physical Education _____
 - Health & Physical Education _____
- d) Support Personnel – Classified Recommendations Agenda Yes
 - Head Girls Basketball Coach _____
 - SHS Cheerleading Sponsor _____
 - SHS Cheerleading Asst. _____
 - JHS Cheerleading Sponsor _____
- e) Award tenure to Bridget O’Keefe, Learning Support, SHS, effective April 21, 2013 Agenda Yes
- f) On-road driver education instructors for 2013-2014 Agenda Yes

16) OTHER BUSINESS

- a) Sixth grade camp dates:
 - May 15 – 17 Mountain View
 - May 20 – 22 Baggaley Elementary
 - May 22 – 24 Latrobe Elementary
- b) Breakfast of Champions: Wednesday, May 15, 2013 @ 7:30 am
- c) Adams Memorial Library Spring Reception, May 24, 2013 @ 7:00 pm, honoring Carl Baumeister
- d) District Retirement Celebration June 6 @ 8:00 am, SHS Auditorium
- e) Regular Board Meeting – Tuesday, May 28, 2013, 6:30 Executive Session, 7:30 Meeting
 Board Retreat – Saturday, June 1, 2013, 8:00 am to 12:00 noon, CSC
 Committee of the Whole – Tuesday, June 18, 2013, 6:30 Executive Session, 7:30 Meeting
 Regular Board Meeting – Tuesday, June 25, 2013, 6:30 Executive Session, 7:30 Meeting

17) ADJOURNMENT

**2013-2014
Proposed Final Budget
Presentation**

May 14, 2013

Expenditure History

- ▶ 2009-2010 Actual Expenditures
(LESS PSERS RETIREMENT)
- \$47,196,322

Expenditure History

- ▶ 2010-2011 Actual Expenditures
(LESS PSERS RETIREMENT)
- \$46,950,320
- \$246,002 or .52% decrease

Expenditure History

- ▶ 2011-2012 Actual Expenditures
(LESS PSERS RETIREMENT)
- \$45,478,165
- \$1,472,155 or 3.14% decrease

Expenditure History

- ▶ 2012-2013 Budgeted Expenditures
(LESS PSERS RETIREMENT)
- \$46,304,768
- \$826,603 or 1.82% increase

Expenditure History

- ▶ 2013-2014 Proposed Expenditures
(LESS PSERS RETIREMENT)
- \$45,951,151
- \$353,617 or .76% decrease

Expenditure History Summary

- ▶ 2009–2010 Actual Expenditures
 - \$47,196,322 (LESS PSERS RETIREMENT)
- ▶ 2013–2014 Proposed Expenditures
 - \$45,951,151 (LESS PSERS RETIREMENT)
- \$1,245,171 or 2.64% decrease

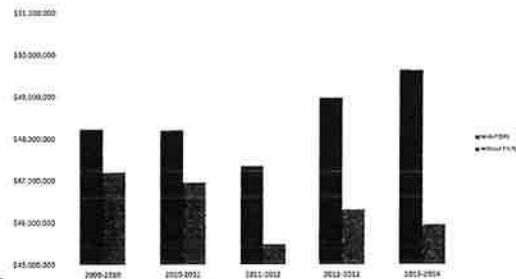
About PSERS Retirement

- ▶ PSERS Stands for Public School Employees Retirement System
- ▶ PSERS Funding Method is a State Law
 - System became law July 18, 1917, effective January 1, 1919
 - 1983–employee contribution level adjusted
 - 2001–new T-D class introduced
 - 2011–new T-E and T-F classes introduced
 - You can visit the following website to learn more about PSERS:
 - www.psers.state.pa.us
- ▶ No Local Control
 - Not subject to collective bargaining
 - State government dictates PSERS contribution and benefit levels, not local school boards

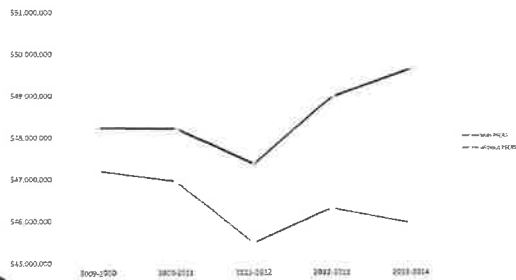
PSERS Retirement Impact

- ▶ 2005–2006 Employer Rate – 4.69%
 - Net Employer Cost of \$557,290
- ▶ 2012–2013 Employer Rate – 12.36%
 - Net Employer Cost of \$1,327,465
- ▶ 2013–2014 Employer Rate – 16.93%
 - Net Employer Cost of \$1,836,517
- ▶ 2022–2023 Projected Employer Rate – 30.93%
 - Net Employer Cost of \$4,377,771

PSERS Retirement Impact (Continued)



PSERS Retirement Impact (Continued)



Budgetary Unknowns

- ▶ State Funding (assume level)
- ▶ Federal Funding (reduced per sequestration)
- ▶ Special Education (used current ADM's)
- ▶ Student Enrollment (assume flat)

Budgetary Knowns

- ▶ Healthcare (3% increase)
- ▶ Retirements (13 retirements)

Summary of Projected Expenditure Changes

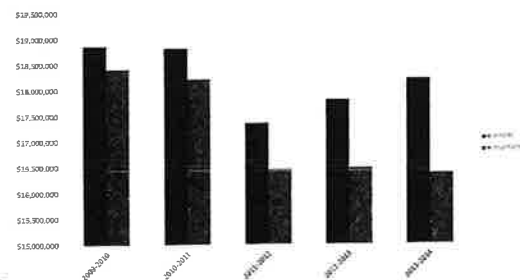
- ▶ \$664,489 Projected Increase
- ▶ PSERS RETIREMENT Accounts for \$1,018,106
- ▶ Combination of All Other Budget Areas Reflect a Decrease

Summary of Projected Revenue Changes

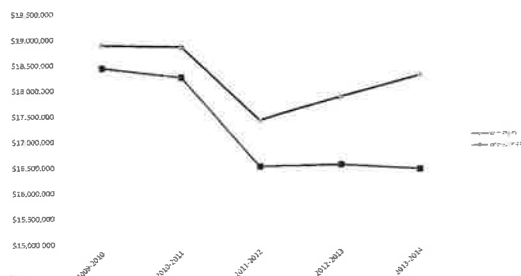
- ▶ Local - \$189,247
- ▶ State - \$461,153 (ALL PSERS RETIREMENT)
- ▶ Federal - (\$54,411)
- ▶ Other - (\$266,500)

Total Change - \$329,489

Review of State and Federal Funding



Review of State and Federal Funding (Continued)



Operational Review

- ▶ Finance Department
 - ▶ Reduced operating expenditures by over \$250,000 per year, plus added additional revenue from higher interest rates
- ▶ Technology Department
 - ▶ Reduced operating expenditures by over \$650,000 per year
- ▶ Special Education
 - ▶ Reduced operating expenditures by over \$50,000 per year, plus added over \$100,000/year in additional revenue through new tuition
- ▶ Transportation Department
 - ▶ Reduced operating expenditures by over \$150,000 per year, plus added over \$50,000 per year in additional revenue through subsidy

Operational Review (Continued)

- ▶ Staff Services Department
 - Reduced operating expenditures by over \$1,000,000 per year
- ▶ Maintenance Department
 - Reduced operating expenditures by over \$40,000 per year
- ▶ Program Review
 - Reduced operating expenditures by over \$90,000 per year
- ▶ Athletic/Food Service Departments
 - Reduced operating expenditures by over \$25,000 per year
- ▶ Revenue/Fees
 - Increased revenue by over \$90,000 per year

Future Budget Concerns

- ▶ PSERS Employer Rate Increase
- ▶ Future Capital Projects
- ▶ State Budget Allocation
- ▶ Federal Budget Allocation
- ▶ Act 1 Index
- ▶ Early Retirement Incentives
- ▶ Special Education
- ▶ Transportation

Recommendation

- ▶ Approve a Proposed Final Budget in the amount of \$49,624,186

Next Steps

- ▶ Continue to evaluate operating expenditures
- ▶ Continue to review potential revenue funding sources

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