

**GREATER LATROBE SCHOOL DISTRICT  
LATROBE, PENNSYLVANIA  
BOARD OF EDUCATION**

**MINUTES**

**December 4, 2012 – Committee of the Whole Meeting**

Members Present: Kathryn Elder, Eric Hauser, Heidi Kozar, Rhonda Laughlin, Susan Mains, Merle Musick, David Moffa, William Palmer, Michael Zorch

Members Absent: None

Others Attending: Mrs. Judith Swigart, Daniel M. Watson, Dr. Cindy Soltys, Dr. Georgia Teppert, Ken Millslagle, Mark Mears, Ned J. Nakles, Constance E. Lazur, Chad Krehlik, Matt Shivetts, Jeff Ingel, Kim Hrezo, Sherri Holler, Michael Porembka, Becki Pellis, Jessica Golden, Student Representatives Blaire Barnhart and Kevin Davoli, Latrobe Bulletin Reporter, and Jack Doherty, Videographer

Mrs. Mains, Board of Education President, presided at the Committee of the Whole Meeting held in the Senior High School Center for Student Creativity.

**1) SOLICITOR’S REPORT: MR. NAKLES**

**2) LEGISLATIVE REPORT: DR. LAUGHLIN**

**3) EDUCATION AND PLANNING: MRS. MAINS**

- a) Enrollment Report: Dr. Teppert Information
- b) Educational Programs: Information  
K-12 Career Awareness presentation 12/11/12: Susan Kuhn, Joe Golden, Sarah Switala
- c) Next Committee meeting January 15, 2013 @ 5:30 pm Information

**4) FINANCE: MRS. ELDER**

- a) Treasurer’s Report and Payment of Bills Agenda YES
- b) Budgetary Transfers Agenda YES
- c) Approve Youngstown Borough Tax Collector: Michelle Wilson Agenda YES

- d) **Accept Local Audit reports for year ending December 31, 2011:** **Agenda YES**  
 City of Latrobe Earned Income, Local Services & Per Capita Tax Collector  
 City of Latrobe Real Estate Tax Collector  
 Township of Unity Real Estate Tax Collector  
 Township of Unity Earned Income, Local Services & Per Capita Tax Collector  
 Borough of Youngstown Real Estate Tax Collector  
 Borough of Youngstown Earned Income, Local Services & Per Capita Tax Collector
  
- e) **Accept Local Audit reports for period ending September 30, 2012:** **Agenda YES**  
 Borough of Youngstown Real Estate Tax Collector  
 Borough of Youngstown Earned Income, Local Services & Per Capita Tax Collector
  
- e) **Next Committee meeting December 5, 2012 10:00 am** **Information**

**5) PROPERTY AND SUPPLY: MRS. KOZAR**

- a) **Next Committee meeting December 6, 2012 at 3:30 pm** **Information**
  
- b) **Awarding of spring sports bids – 12/11/2012** **Agenda YES**
  
- c) **Permission to advertise for bids for General School Supplies, Art and Science Supplies; Paper; Custodial and Electrical supplies; and Fall, Winter, and Spring Sports Equipment & Supplies for the 2013 – 2014 school year.** **Agenda YES**

**d) Award bid for HVAC SYSTEM PROPYLENE GLYCOL**

Vendor	Bid		Address	City	State
Oil Service Inc.	\$47,670.00	(4.54/gal)	2899 Grand Avenue	Pittsburgh	PA
GLA Water Consultants Inc.	\$68,250.00		201 Burch Drive	Moon Twp.	PA
Capital Technologies Inc.	\$54,600.00		2118 Walnut Street	McKeesport	PA

**RESOLUTION 2012 - 2013 # 124 - AWARD BIDS FOR HVAC SYSTEM PROPYLENE GLYCOL**

**On a motion offered by Mrs. Kozar, seconded by Mrs. Elder and carried unanimously, the following resolution was approved by voice vote: 9 yeas – 0 nays.**

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby awards the bid for Propylene Glycol for the District's HVAC system to OIL SERVICE INC, Pittsburgh, PA in the amount of \$47,670.00 subject to due diligence.

**6) STUDENT ACTIVITIES AND RECREATION: DR. LAUGHLIN**

- a) Fall Sports Recognition, Monday, 12/10/2012, 7:00pm, SHS Information

**7) COMMUNITY RELATIONS: DR. ZORCH**

**8) WESTMORELAND INTERMEDIATE UNIT LIAISON: MRS. MAINS**

- a) Summary of WIU Board Meeting 11/27/2012 Information

**9) EWCTC JOINT OPERATING COMMITTEE: MRS. KOZAR**

- a) JOC Reorganization Meeting – Wednesday, December 5, 5:45 pm Information

**10) BOARD POLICY / PSBA LIAISON: MRS. ELDER**

**11) TRANSPORTATION: DR. MOFFA**

- a) Next Committee meeting December 19, 2012, 3:00 pm, SHS Conference room Information

**12) TECHNOLOGY: MR. PALMER**

- a) Next meeting December 11, 2012, 6:00pm Information

**13) SUPERINTENDENT’S RECOMMENDATIONS**

a) Resignations

1. Michael Altman, Maintenance HVAC, effective 12/3/12 Agenda YES

b) Support Personnel – Classified

**RESOLUTION 2012 – 2013 # 125 - SUPPORT PERSONNEL CLASSIFIED**

On a motion offered by Mrs. Kozar, seconded by Mr. Palmer and carried unanimously, the following resolution was approved by voice vote: 9 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of Directors hereby approves the listed 2012 – 2013 CLASSIFIED SUPPORT PERSONNEL:

NAME	POSITION	RATE	EFFECTIVE DATE
LEJEUNE, Sharon	CSC Secretary	\$10.10 / hr	12/05/2012
LEJEUNE, Sharon	Public Relations Director	100 points @ \$41.50 (Pro-rated)	12/05/2012

c) Granting of Tenure: Tiffany Elliott, September 28, 2012 Agenda YES

d) Support Personnel – Classified: Wendy F. Galley – Substitute Custodian Agenda YES

**14) OTHER BUSINESS**

a) Holiday Programs:

BES: 12/06/12 - Band and Choral Concert 7:00 pm  
 12/19/12 – Grade 1 Holiday Show 2:00 pm  
 12/20/12 – Grade 2 Holiday Show 2:00 pm

LES: 12/20/12 Holiday Music Concert for families & friends  
 Kindergarten 9:30 am  
 1<sup>st</sup> & 2<sup>nd</sup> grade 10:30 am  
 3<sup>rd</sup> & 4<sup>th</sup> grade 1:30 pm

MVES: 12/06/12 – Holiday Choral Concert 7:00 pm  
 12/12/12 – Holiday Band Concert 5<sup>th</sup> & 6<sup>th</sup> grade 7:00 pm  
 12/20/12 – Kindergarten Holiday Show for parents 2:00 pm

JHS: 12/12/12 – 7<sup>th</sup> grade band, 7<sup>th</sup> & 8<sup>th</sup> grade chorus & Choral Cats 7:00 pm  
 12/13/12 – 8<sup>th</sup> & 9<sup>th</sup> grade band & 9<sup>th</sup> grade chorus 7:00 pm  
 12/19/12 – Choral Cats performance at Overly’s Country Christmas,  
 Westmoreland County Fair Grounds 6:30 pm & 7:30 pm

SHS: 12/14/12 – Choral / Band Holiday Program, Auditorium 7:00 pm

b) December Regular Meeting: Tuesday, 12/11/12 – 7:30 pm, Executive Session 6:30 pm

c) GLSD School Board Photo next Tuesday (12/11) directly before the Regular Meeting at 7:20 pm

d) Breakfast of Champions: Thursday, 12/20/12, Faculty Dining Room, 7:30 am