

**GREATER LATROBE SCHOOL DISTRICT**

**LATROBE, PENNSYLVANIA**

**BOARD OF EDUCATION**

**REGULAR MEETING MINUTES**

**September 18, 2012**

**6:30 pm Executive Session: Personnel**

**7:30 pm Regular Meeting**

Members Present: Kathryn Elder, Eric Hauser, Rhonda Laughlin, Susan Mains, Merle Musick, David Moffa, William Palmer, Michael Zorch

Members Absent: Heidi Kozar

Others Attending: Mrs. Judith Swigart, Daniel M. Watson, Dr. Gennaro Piraino, Dr. Cindy Soltys, Dr. Georgia Teppert, Robin Pynos, Mark Mears, Ken Millslagle, Ned J. Nakles, Constance E. Lazur, Steven LoCascio, Chad Krehlik, Jeff Ingel, Kim Hrezo, Sherri Holler, Michael Porembka, Becki Pellis, Jillian Meloy, Jessica Golden, Latrobe Bulletin & Tribune Review Reporters, Jack Doherty, and 7 visitors

Mrs. Mains, Board of Education President, presided at the Regular Meeting held in the Senior High School Center for Student Creativity.

AN EXECUTIVE SESSION WAS HELD AT 6:30 pm PRIOR TO THE REGULAR MEETING FOR THE PURPOSE OF DISCUSSING PERSONNEL.

**MEETING CALLED TO ORDER**

**FLAG SALUTE**

**ROLL CALL**

Following the roll call with eight members present, Mrs. Mains called for Hearing of Visitors Part I, an opportunity for anyone to address the Board regarding any voting item on tonight's agenda. No one came forward to address the Board.

**HEARING OF VISITORS PART I - NONE**

**RESOLUTION 2012 - 2013 # 063 - APPROVAL OF MINUTES**

On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

**RESOLVED:** That the minutes of the Regular Meeting held August 21, 2012 and the Committee of the Whole Meeting held September 11, 2012 are hereby approved as recorded in the copies presented to the Board.

**SOLICITOR’S REPORT: MR. NAKLES**

*The Solicitor removed RESOLUTION 2012 - 2013 # 064 from the agenda.*

**LEGISLATIVE REPORT: DR. LAUGHLIN**

**EDUCATION AND PLANNING: MRS. MAINS**

**RESOLUTION 2012 – 2013 #065 - APPROVE 2012 – 2013 OUT OF STATE STUDENT FIELD TRIP**

On a motion offered by Mrs. Mains, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves the overnight trip to Virginia & Maryland for Tim Sheridan, Ben Murray, & the Wildcat Marching Band and Chamber Choir (April 25-28, 2013) for performances in the International Music Festival, Parade of Nations and the Bruton Parish Church Choir.

**RESOLUTION 2012 - 2013 # 066 - APPROVE CONTRACTED SERVICES**

On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves the following contracted services for the 2012 – 2013 school year. Agreements will be made part of the official minutes:

- Pressley Ridge: Special Education Services on a semester basis at a cost of \$17,500 per student
- Goodwill of Southwestern Pennsylvania Transition WORKS! Program at a cost of \$42.00 per unit (3 hours) / per student
- New Story: Special Education services at a cost of \$180.00 per student / per day
- Saint Vincent College Prevention Projects at a cost of \$325.00 per day

**FINANCE: MRS. ELDER**

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On a motion offered by Mrs. Elder, seconded by Mr. Hauser and carried unanimously, Resolutions 2012 – 2013 #067 and 2012 – 2013 #068 were approved by voice vote: 8 yeas – 0 nays.

**RESOLUTION 2012 - 2013 # 067 - TREASURER’S REPORT – JULY 2012**

**RESOLVED:** That the monthly report of the Treasurer, First National Bank, covering period July 1, 2012 through July 31, 2012, for the General Fund, Athletic, Capital Projects, Food Service, Trust & Agency, Foundation, and Student

Activities Funds pending their being properly approved by the Finance Committee, be accepted as presented to the Board and made part of the minutes.

**RESOLUTION 2012 - 2013 # 068 - PAYMENT OF BILLS DATED SEPTEMBER 13, 2012**

RESOLVED: That the bills, pending their being properly approved by the Finance Committee, are hereby approved as presented to the Greater Latrobe Board of School Directors. A copy will be made part of the minutes.

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**RESOLUTION 2012 - 2013 # 069 - ACCEPTANCE OF GIFTS, GRANTS AND DONATIONS**

On a motion offered by Mrs. Elder, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby accepts the following grants:

- i) Fraternal Order of Eagles \$300.00 – Autistic Support Classroom
- ii) United Way \$2,500.00 directed to the 2012 – 2013 Transition Plan
- iii) United Way \$5,000.00 directed to the Comprehensive Guidance Plan

**PROPERTY AND SUPPLY: MRS. KOZAR**

**RESOLUTION 2012 - 2013 # 070 - APPROVAL OF ADMINISTRATION BUILDING PARKING LOT PAVING**

On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the repair and paving of the Central Administration parking lot by JR Paving & Construction Inc., of Latrobe, at a cost of \$11,915.00, subject to due diligence.

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On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously, Resolutions 2012 – 2013 #071, 2012 – 2013 #072, and 2012 – 2013 #073 were approved by voice vote: 8 yeas – 0 nays.

**RESOLUTION 2012 - 2013 # 071 - APPROVAL OF TELEPHONE SYSTEM AT THE JUNIOR HIGH SCHOOL**

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the installation of a telephone system at the Junior High School by Westmoreland Telephone Company at a purchase price of \$9,625.00 subject to due diligence.

**RESOLUTION 2012 - 2013 # 072 - BAGGALEY AND MOUNTAIN VIEW ELEMENTARY SCHOOL COPIER REQUEST FOR PROPOSAL**

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves a copier contract with Oce' North America Document Printing Systems for a five-year period beginning October 1, 2012 and ending September 30, 2017 at a cost of \$666.00 per month for two Canon IRADV 6055 copiers pending solicitor review and approval.

**RESOLUTION 2012 - 2013 # 073 - PERMISSION TO ADVERTISE FOR MAINTENANCE PLOW TRUCK**

RESOLVED: That the Greater Latrobe Board of School Directors hereby authorizes the Board Secretary to advertise for bids for one (1) new or used (2008 or later), ¾ or 1 ton FWD snow plow vehicle.

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**RESOLUTION 2012 - 2013 # 074 - APPROVE CLERK OF THE WORKS**

On a motion offered by Mrs. Mains, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby appoints Kurt R. Thomas as Clerk of the Works for the 2012 – 2013 Construction Projects under the terms and conditions agreed upon by the parties. The Solicitor and Business Administrator are directed to prepare the appropriate contractual documents for execution by an authorized officer(s) of the Board.

**STUDENT ACTIVITIES AND RECREATION: DR. LAUGHLIN**

**RESOLUTION 2012 - 2013 # 075 - APPROVE RESTRUCTURING OF EXTRA-DUTY POSITION FOR THE WEIGHT ROOM**

On a motion offered by Dr. Laughlin, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the restructuring of three Extra-Duty positions involving the Weight Room. The restructuring *eliminates* the following positions: one Weight Training Supervisor, and two Assistant Weight Training Supervisors;

BE IT FURTHER RESOLVED that the Board approves the *creation* of one Strength & Conditioning Coach and one Assistant Strength & Conditioning Coach.

**WESTMORELAND INTERMEDIATE UNIT LIAISON: MRS. MAINS**

**RESOLUTION 2012 – 2013 # 076- AUTHORIZE JOINT PURCHASING CONSORTIUM REPRESENTATIVE AND ALTERNATE FOR 2013 – 2014**

On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of Education hereby names Daniel M. Watson, Business Administrator, as its authorized representative, and Constance E. Lazur, Board Secretary, as alternate representative on the Westmoreland Intermediate Unit Joint Purchasing Consortium for matters relating to joint consortium for supplies and the consortium for fuel during the 2013 – 2014 School Year.

**RESOLUTION 2012 - 2013 # 077 – PERMISSION TO ADVERTISE JOINTLY AS MEMBER OF THE WESTMORELAND INTERMEDIATE UNIT JOINT PURCHASING BOARD FOR 2013 - 2014**

On a motion offered by Mrs. Mains, seconded by Dr. Zorch and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby grant permission to the Westmoreland Intermediate Unit Joint Purchasing Board to advertise jointly as a member of the WIU Joint Purchasing Board, for Audio Visual, Custodial and Data Processing General Supplies, and Unleaded Gasoline, Diesel Fuel and Multi-Purpose Paper for the 2013 – 2014 School Year.

**RESOLUTION 2012 – 2013 # 078- APPROVE AGREEMENT FOR TEACHER INDUCTION PROGRAM**

On a motion offered by Mrs. Mains, seconded by Dr. Laughlin and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of Education hereby approves an Agreement with the Westmoreland Intermediate Unit for the District’s participation in a TEACHER INDUCTION PROGRAM at a total sum of \$148.00 per participant, plus \$900 for on-site training.

**BOARD POLICY / PSBA LIAISON: MRS. ELDER**

**RESOLUTION 2012 - 2013 # 079 - FINAL ADOPTION OF REVISIONS TO BOARD POLICY SERIES 300: EMPLOYEES - ADMINISTRATIVE, PROFESSIONAL, AND CLASSIFIED**

On a motion offered by Mrs. Elder, seconded by Mr. Palmer and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby adopts PSBA’s revisions to Board Policy Series 300: Employees – Administrative, Professional and Classified. Policies will become part of the official minutes of the District.

**TRANSPORTATION: DR. MOFFA**

RFP for bus transportation due September 26.

**SUPERINTENDENT’S RECOMMENDATIONS**

**RESOLUTION 2012 - 2013 # 080 - RESIGNATIONS**

On a motion offered by Mrs. Elder, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves Schedule C - RESIGNATIONS as listed.

**SCHEDULE C – RESIGNATIONS**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>COMMENTS</b>
MILLER, Valerie	SHS Attendance Secretary	9-28-2012	Personal
RICHARDS, Katie	JHS Musical Co-Director	9-17-2012	Shared Position

**RESOLUTION 2012 – 2013 # 081 – PROFESSIONAL PERSONNEL APPOINTMENTS: SUBSTITUTE TEACHERS**

On a motion offered by Mrs. Elder, seconded by Mr. Palmer and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves Schedule A – PROFESSIONAL PERSONNEL APPOINTMENTS – SUBSTITUTE TEACHERS, as listed.

**SCHEDULE A – PROFESSIONAL PERSONNEL APPOINTMENTS: SUBSTITUTE TEACHERS**

	<b>Last Name</b>	<b>First Name</b>	<b>Certification</b>
<b>1</b>	<b>LONG</b>	Kreighton	Social Studies
<b>2</b>	<b>CRAMER</b>	Jennifer	Social Studies

**RESOLUTION 2012 – 2013 # 082 - SUPPORT PERSONNEL CLASSIFIED**

On a motion offered by Mrs. Mains, seconded by Mr. Palmer and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of Directors hereby approves the listed 2012 – 2013 CLASSIFIED SUPPORT PERSONNEL:

	<b>SUBSTITUTE SECRETARY</b>		
<b>KOWASH, Judith</b>		<b>\$9.10/hour</b>	<b>As needed</b>
	<b>SUBSTITUTE FOOD SERVICE TK DRIVER</b>		
<b>BLOTZER, Jason</b>		<b>\$8.00/hour</b>	<b>As needed</b>

**RESOLUTION 2012 – 2013 # 083 - SUPPLEMENTAL POSITION ASSIGNMENTS FOR 2012 - 2013**

On a motion offered by Mr. Palmer, seconded by Dr. Laughlin and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of Directors hereby approves the listed 2012 – 2013 SUPPLEMENTAL POSITION ASSIGNMENTS.

## **OTHER BUSINESS**

### **HEARING OF VISITORS PART II**

Unity Township resident, Mr. Greg Fumea questioned the dollar amount for the capital campaign and the fee being paid the campaign manager. To which Mrs. Swigart responded that the district has already raised \$2.5 million toward the project, and that the campaign is really not public at this time.

Mr. Fumea also asked for an explanation of why Greater Latrobe had schools that did not meet adequate yearly progress (AYP) in the PSSA testing. Dr. Piraino explained that the three elementary schools met AYP. The Junior High did not meet AYP in special education, while the high school fell short in math overall, along with math and reading for socio-economic disadvantaged students. The district, although in warning status, does not have to submit documents to PDE because it is the first year it has not met the criteria. Dr. Piraino went on to say that teachers have been working to develop systems to help students be more successful. Administrators are working to identify specific strategies based on research that can raise student achievement and performance.

## **ADJOURNMENT**

### **RESOLUTION 2012 - 2013 # 084 - ADJOURNMENT**

On a motion offered by Mrs. Mains, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 8 yeas – 0 nays.

**RESOLVED:** That there being no further business, this meeting is adjourned at 7:52 PM.