

GREATER LATROBE SCHOOL DISTRICT  
LATROBE, PENNSYLVANIA

Board of Education – REGULAR MEETING - March 19, 2013

MINUTES

6:30 PM: Executive Session

7:30 PM: Regular Meeting

Members Present: Kathryn Elder, Eric Hauser, Rhonda Laughlin, Susan Mains, Merle Musick,  
David Moffa, William Palmer

Members Absent: Heidi Kozar, Michael Zorch

Others Attending: Mrs. Judith Swigart, Dr. Gennaro Piraino, Daniel M. Watson, Dr. Cindy Soltys, Ken Millslagle,  
Robin Pynos, Mark Mears, Ned J. Nakles, Constance E. Lazur, Steven LoCascio, Kim Hrezo,  
Sherri Holler, Michael Porembka, Becki Pellis, Student Representatives Blaire Barnhart and  
Kevin Davoli, Latrobe Bulletin & Tribune Review Reporters, Jack Doherty - Videographer and  
5 visitors

Note: Dr. Zorch was present for the Executive Session but not the Regular Meeting.

Mrs. Mains, Board of Education President, presided at the Committee of the Whole Meeting held in the Senior High School Center for Student Creativity.

MEETING CALLED TO ORDER

FLAG SALUTE

ROLL CALL

Following the flag salute and roll call with seven members present, Mrs. Mains called for Hearing of Visitors Part I, an opportunity for anyone to address the Board regarding any voting item on tonight's agenda. No one came forward to address the Board.

HEARING OF VISITORS PART I: NONE

RESOLUTION 2012 - 2013 # 195 - APPROVAL OF MINUTES

On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

RESOLVED: That the minutes of the Regular Meeting held February 19, 2013, and the Committee of the Whole Meeting held March 12, 2013 are hereby approved as recorded in the copies presented to the Board.

1) SOLICITOR'S REPORT: MR. NAKLES

2) LEGISLATIVE REPORT: DR. LAUGHLIN

3) EDUCATION AND PLANNING: MRS. MAINS

RESOLUTION 2012 - 2013 # 196 - APPROVE 2013 – 2014 SCHOOL CALENDAR

On a motion offered by Mrs. Mains, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the school calendar for 2013 – 2014, with the first day of school for students Monday, August 26, 2013.

**RESOLUTION 2012 - 2013 # 197 - APPROVE NHS PA AGREEMENT WITH GLSD**

On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves the agreement with Northwest Human Services PA for educational services to district students with autism and/or emotional disturbance for the period February 7, 2013 through July 31, 2013, at a fee of \$130.00 per day per student. A copy of the Agreement will be made part of the official minutes of the district.

**RESOLUTION 2012 - 2013 # 198 - APPROVE CURRICULUM ADDITION FOR 2013 - 2014**

On a motion offered by Mrs. Mains, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves Schedule G – Curriculum as listed for the 2013 – 2014 School Year. **SCHEDULE G - CURRICULUM**

<u>COURSE TITLE</u>	<u>DEPARTMENT</u>	<u>GRADE LEVEL</u>	<u>INSTRUCTIONAL TIME</u>
Conversational French	World Language	10 – 12	Year-long – 1 Credit
European History	Social Studies	11 – 12	Year-long – 1 Credit
Wind Ensemble	Music	10 – 12	Year-long: every other day – ½ Credit
Standardized Math Test Preparation	Mathematics	10 – 12	Semester course – ½ Credit
Advanced Calculus Concepts	Mathematics	12	Year-long – 1 Credit

On a motion offered by Mrs. Mains, seconded by Mr. Hauser and carried unanimously, resolution numbers 2012 – 2013 #199, and 2012 – 2013 # 200 were unanimously approved by voice vote: 7 yeas – 0 nays.

**RESOLUTION 2012 - 2013 # 199 - APPROVE DUAL ENROLLMENT AGREEMENT WITH SETON HILL UNIVERSITY**

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves the Dual Enrollment Agreement between GLSD and Seton Hill University for the 2013 – 2014 school year. A copy of the agreement will be made part of the official minutes of the District.

**RESOLUTION 2012 - 2013 # 200 - APPROVE TEACHER EDUCATION AGREEMENT WITH UNIVERSITY OF PITTSBURGH AT GREENSBURG**

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves the Affiliation Agreement between University of Pittsburgh at Greensburg and Greater Latrobe School District for teacher candidates, student teachers, and interns. The Agreement will continue in force for five (5) years, and will be made part of the official minutes of the District.

**RESOLUTION 2012 - 2013 # 201 - RENEW LETTER OF AGREEMENT WITH PRESSLEY RIDGE**

On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby renews its Letter of Agreement between Pressley Ridge and Greater Latrobe School District for student services. A copy will be made part of the official minutes of the District.

**RESOLUTION 2012 - 2013 # 202 - REVISION TO 2012 – 2013 SCHOOL CALENDAR**

On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves the revision to the 2012 – 2013 School Calendar to reflect March 18, 2013 as a snow day.

**4) FINANCE: MRS. ELDER**

a) Finance Committee meeting Wednesday, April 3 @ 10:00 am

On a motion offered by Mrs. Elder, seconded by Mr. Hauser and carried unanimously, resolution numbers 2012 – 2013 #203, 2012 – 2013 # 204, and 2012 – 2013 # 205 were unanimously approved by voice vote: 7 yeas – 0 nays.

**RESOLUTION 2012 - 2013 # 203 - TREASURER’S REPORT – JANUARY 2013**

RESOLVED: That the monthly report of the Treasurer, First National Bank, covering period January 1, 2013 through January 31, 2013, for the General Fund, Athletic, Capital Projects, Food Service, Trust & Agency, Foundation, and Student Activities Funds pending their being properly approved by the Finance Committee, is hereby accepted as presented to the Board and made part of the minutes.

**RESOLUTION 2012 - 2013 # 204 - PAYMENT OF BILLS DATED MARCH 12, 2013**

RESOLVED: That the bills, pending their being properly approved by the Finance Committee, are hereby approved as presented to the Greater Latrobe Board of School Directors. A copy will be made part of the minutes.

**RESOLUTION 2012 - 2013 # 205 - BUDGETARY TRANSFERS**

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves Budgetary Transfers as listed.

**GREATER LATROBE SCHOOL DISTRICT - 2012-13 BUDGETARY TRANSFERS**

REF.	ACCOUNT DESCRIPTION	ASN	TRANS TO	TRANS FROM	Purpose
BT15	CAPITAL(N)EQUIP-BES-LIBRARY	1227065	1,342.00		REALIGN BES LIBRARY BUDGET
	NON-CAP(N)EQUIP-BES-LIBRARY	1227050		1,342.00	REALIGN BES LIBRARY BUDGET
BT16	SUPPLIES-MTV-MUSIC	1116033	2,834.00		REALIGN MES MUSIC BUDGET
	NON-CAP(N)EQUIP-MTV-MUSIC	1117079		1,833.00	REALIGN MES MUSIC BUDGET
	SUPPLIES-SHS-MUSIC	1116067		1,001.00	REALIGN MES MUSIC BUDGET
BT17	EQUIP REPAIR-SHS-LIBRARY	1224010	25.00		REALIGN SHS LIBRARY BUDGET
	DUES/FEES-SHS-LIBRARY	1228007		25.00	REALIGN SHS LIBRARY BUDGET
BT18	EQUIP REPAIR-SHS-LIBRARY	1224010	15.00		REALIGN SHS LIBRARY BUDGET
	SUPPLIES-SHS-LIBRARY	1226012		15.00	REALIGN SHS LIBRARY BUDGET
BT19	BOOKS ETC-SHS-LIBRARY	1226017	1,470.64		REALIGN SHS LIBRARY BUDGET
	SUPPLIES-SHS-LIBRARY	1226012		98.18	REALIGN SHS LIBRARY BUDGET
	SOFTWARE-SHS-LIBRARY	1226031		1,372.46	REALIGN SHS LIBRARY BUDGET
			5,686.64	5,686.64	

**RESOLUTION 2012 - 2013 # 206 - ACCEPT GIFTS – GRANTS - DONATIONS**

On a motion offered by Mrs. Elder, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby accepts the following Gifts/Grants/Donations directed for use at Baggaley Elementary School:

- \$5,000 from BES PTO on behalf of The George R. and Janet E. Desko Charitable Foundation
- \$4,750 by The Pittsburgh Foundation's Board of Directors, made possible by the Educational Improvement Tax Credit (EITC) Program Fund of The Community Foundation of Westmoreland County

5) PROPERTY AND SUPPLY: MRS. KOZAR

6) STUDENT ACTIVITIES AND RECREATION: DR. LAUGHLIN

- a) Winter Sports Recognition – Wednesday, April 3 @ 7:00 pm, SHS

7) COMMUNITY RELATIONS: DR. ZORCH

RESOLUTION 2012 - 2013 # 207 - AUTHORIZE LETTER OF SUPPORT FOR LUPR

On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby authorizes a letter of support for the Latrobe-Unity Parks and Recreation (LUPR) grant application to the Department of Conservation and Natural Resources (DCNR) for the development of the Lincoln Avenue Trail.

8) WESTMORELAND INTERMEDIATE UNIT LIAISON: MRS. MAINS -- MOTION TABLED

RESOLUTION 2012 - 2013 # 208 - APPROVE 2013 – 2014 WIU GENERAL OPERATING BUDGET

*RESOLVED: That the members of the Board of Directors of the Greater Latrobe School District, a member of Westmoreland Intermediate Unit No. 7, approves the budget of the Intermediate Unit for the Fiscal Year July 1, 2013 to June 30, 2014.*

9) EWCTC JOINT OPERATING COMMITTEE: MRS. KOZAR

10) BOARD POLICY / PSBA LIAISON: MRS. ELDER

RESOLUTION 2012 - 2013 # 209 - FINAL ADOPTION: POLICY 913.1 – COMMERCIAL ADVERTISING ON SCHOOL PROPERTY / WEBSITE

On a motion offered by Mrs. Elder, seconded by Mr. Palmer and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

RESOLVED: That the Greater Latrobe Board of School Directors hereby adopts Board Policy No. 913.1 – COMMERCIAL ADVERTISING ON SCHOOL PROPERTY / WEBSITE. Policy will become part of the official minutes of the District.

11) TRANSPORTATION: DR. MOFFA

- a) Next Transportation meeting Wednesday, March 20 @ 3:00 pm, SHS Conference room

12) TECHNOLOGY: MR. PALMER

- a) Technology Committee Meeting Minutes from 3/12/2013 -- Next meeting: Tuesday, April 16 @ 6:00 pm

**13) SUPERINTENDENT'S RECOMMENDATIONS**

**RESOLUTION 2012 - 2013 # 210 - RESIGNATIONS**

On a motion offered by Mr. Hauser, seconded by Mrs. Elder and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves Schedule C - RESIGNATIONS as listed.

**SCHEDULE C – RESIGNATIONS**

	POSITION	EFFECTIVE DATE	COMMENTS
RYDER, Carole L.	SHS Spanish	End of 2012 – 2013	Retirement
IRWIN, Pamella	MVES Music	End of 2012 – 2013	Retirement
BUKOVAC, Denise S.	LES 3 <sup>rd</sup> Grade	End of 2012 – 2013	Retirement
DALTON, Patricia	LES Physical Education	End of 2012 – 2013	Retirement
MCATEE, Linda B.	MVES 4 <sup>th</sup> Grade	End of 2012 – 2013	Retirement
HUNTER, Kathy	LES Kindergarten	End of 2012 – 2013	Retirement
DUDA, Jeffrey	Asst. Weight Room Supervisor	March 1, 2013	Personal
SIRGEY, Rachel	SHS Cheerleading Sponsor	March 3, 2013	Personal

**RESOLUTION 2012 – 2013 # 211 – PROFESSIONAL PERSONNEL APPOINTMENTS: SUBSTITUTE TEACHERS**

On a motion offered by Mr. Musick, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves Schedule A – PROFESSIONAL PERSONNEL APPOINTMENTS – SUBSTITUTE TEACHERS as listed.

**SCHEDULE A – PROFESSIONAL PERSONNEL APPOINTMENTS: SUBSTITUTE TEACHERS**

First Name	Last Name	Certification
Kayla	Davis	Special Education
Rebecca	Lowe	Elementary
Joseph	McCombie	Health & Phys Ed
Caitlin	Ross	Elementary/Early Childhood/Special Education/Mid Level Mathematics

**RESOLUTION 2012 – 2013 # 212 – SUPPORT PERSONNEL APPOINTMENT: BES PRINCIPAL – ACT 93 POSITION**

On a motion offered by Dr. Moffa, seconded by Mrs. Elder and carried unanimously, the following resolution was approved as follows:

**RESOLVED:** That the Greater Latrobe Board of School Directors hereby approves Kimberly A. Hrezo as Baggaley Elementary School Principal, at a salary of \$ 84,000.00 effective July 1, 2013.

**ROLL CALL**

**AFFIRMATIVE:** Mrs. Elder, Mr. Hauser, Dr. Laughlin, Mrs. Mains, Dr. Moffa, Mr. Musick, Mr. Palmer

**NEGATIVE:** None

**RESOLUTION 2012 – 2013 # 213 - SUPPORT PERSONNEL CLASSIFIED**

On a motion offered by Mr. Musick, seconded by Mr. Hauser and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

**RESOLVED:** That the Greater Latrobe Board of Directors hereby approves the listed 2012 – 2013 CLASSIFIED SUPPORT PERSONNEL:

NAME	POSITION	RATE	EFFECTIVE DATE
	FULL-TIME TK DRIVER FOOD SERVICE DEPT.		
KNAUFF, Stephen		\$ 10.00 / hour + Benefits	3/18/2013

	<b>SUBSTITUTE FOOD SERVICE</b>		
<b>BROWN, Michaele</b>		<b>\$ 8.00 / hour</b>	<b>As Needed</b>

**14) OTHER BUSINESS**

- Breakfast of Champions, Thursday, March 21, 2013, 7:30 am
- Statement of Financial Interests due 5-1-2013
- April Committee of the Whole Meeting: 7:30 pm, Tuesday, April 16, 2013  
Executive Session 6:30 pm
- April Regular Meeting: 7:30 pm, Tuesday, April 23, 2013  
Executive Session 6:30 pm
- "Artists of the 21st Century" student art exhibit at SAMA in Ligonier, through 4/21/2013. 20 GLSD student pieces, representing all 5 buildings are represented in the exhibit.

**15) HEARING OF VISITORS PART II**

- Mr. Greg Fumea, Unity Twp. resident, had questions concerning the Athletic / Wellness Center. Mr. Watson and Mrs. Swigart reported the construction is on target and fundraising is on-going.

**16) ADJOURNMENT**

**RESOLUTION 2012 - 2013 # 214 - ADJOURNMENT**

On a motion offered by Mr. Hauser, seconded by Mr. Musick and carried unanimously, the following resolution was approved by voice vote: 7 yeas – 0 nays.

**RESOLVED:** That there being no further business, this meeting is adjourned at 8:12 PM.