

GREATER LATROBE SCHOOL DISTRICT
LATROBE, PENNSYLVANIA
BOARD OF EDUCATION - MINUTES - REGULAR MEETING
APRIL 21, 2015

6:30 p.m. Executive Session: Personnel & Legal Issue
7:30 p.m. Regular Meeting

Members Present: Kathryn Elder, Eric Hauser, Heidi Kozar, Susan Mains, William Mohler, Merle Musick, William Palmer

Absent: Dr. Rhonda Laughlin, Dr. Michael Zorch

Others Attending: Judith Swigart, Daniel Watson, Dr. Georgia Teppert, Michael Porembka, Ken Millslagle, Mark Mears, Robin Pynos, Dr. Cindy Soltys, Darlene Allshouse, Ned Nakles, Steven LoCascio, Jeff Ingel, Chad Krehlik, Jonathan Mains, Becki Pellis, Sherri Holler, Kim Hrezo, Connor Belak and Courtney Kloos-Student Representatives, Tribune Review Reporter, Latrobe Bulletin Reporter, Jack Doherty-Videographer, and four visitors

Mr. Eric Hauser, Board of Education Vice President presided over the Regular Meeting held in the SHS Center for Student Creativity.

MEETING CALLED TO ORDER

FLAG SALUTE

ROLL CALL: Following the flag salute and roll call with all members present except Dr. Rhonda Laughlin and Dr. Michael Zorch, Mr. Hauser called for Hearing of Visitors Part I, an opportunity for anyone to address the Board regarding any voting item on tonight's agenda. No one came forward to address the Board.

RESOLUTION 2014-2015 #196 - APPROVAL OF MINUTES

On a motion offered by Mr. Hauser, seconded by Mrs. Elder and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the minutes of the Regular Meeting held March 17, 2015 and the Committee of the Whole Meeting held April 14, 2015 are hereby approved as recorded in the copies presented to the Board.

SOLICITOR'S REPORT: MR. NAKLES

RESOLUTION 2014-2015 #197 - APPROVE SETTLEMENT OF TAX APPEAL

On a motion offered by Mrs. Elder, seconded by Mrs. Mains and carried unanimously the following resolution was approved by voice vote: 6 yeas - 1 nay

RESOLVED: That the Greater Latrobe Board of School Directors authorizes the Solicitor to execute the necessary agreements to settle the tax assessment appeal filed as Benjamin R. Ozmelek and Kerry A. Ozmelek v. Westmoreland County Board of Assessment (Map No. 61-11-16-0-037) reflecting a fair market value for the property of \$344,000.

RESOLUTION 2014-2015 #198 - STUDENT DISCIPLINARY MATTER 2014-2015 #03

On a motion offered by Mrs. Kozar, seconded by Mrs. Mains and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That regarding Student Disciplinary Matter Number 03 of School Year 2014-2015 (2014-2015 #03), the Greater Latrobe Board of School Directors hereby approves the recommendation adjudication by a Committee of the Board relative to Student Disciplinary Matter #03-2014-2015. The Secretary is directed to make service of the adjudication.

LEGISLATIVE REPORT: DR. LAUGHLIN

Mrs. Kozar spoke to the public concerning the number of days students are testing in the schools; 8th grade has 11 days of testing and 4th grade has 9 days. She wants the public to know that they can "opt-out" of testing for their children stating we need to send a message to the state that we are tired of losing instructional days for this purpose.

EDUCATION AND PLANNING: MRS. MAINS

- **Jr. High School Building Report - Mr. Krehlik**

Mr. Krehlik began the presentation reviewing initiatives that have been put into place for the ninth grade such as every student taking Biology with a lab and offering the Broadcast and Production Video course as an elective. He then discussed the addition of a lab to the language arts and math courses in which students attend every other day to help transition from elementary school where students spent most of their day in those two courses. Mrs. Gaffney, Mrs. Massaro, and Mrs. Manges then discussed strategies used to improve student's reading and comprehension. Mr. Mains introduced Mr. Prady, Mr. McIntyre, and Mr. Sapir who reviewed how, with the help of the additional math lab period, teachers are able to help the high achieving students grow, remediate struggling students, and assist all students with critical thinking skills.

On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously Resolutions 2014-2015 #199, 2014-2015 #200, 2014-2015 #201, 2014-2015 #202, and 2014-2015 #203 were approved by voice vote: 7 yeas - 0 nays

RESOLUTION 2014-2015 #199 - APPROVE CAMCO PHYSICAL AND OCCUPATIONAL THERAPY, LLC CONTRACT

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves a contract with CAMCO Physical and Occupational Therapy, LLC Contract to provide rehabilitation services to exceptional children attending school in the Greater Latrobe School District. Cost of services is \$65.00 per contract hour of services. A copy of the fully executed contract will be made part of the official minutes of the District.

RESOLUTION 2014-2015 #200 - APPROVE CONTRACT TUTORING AGREEMENT FOR 2015-2016 SCHOOL YEAR

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves and accepts the Contracted Tutoring Agreement from Sonja Kubinec for the 2015-2016 school year. A copy will be made part of the official minutes of the District.

RESOLUTION 2014-2015 #201 - APPROVE NHS OF PA THERAPEUTIC FAMILY CARE PROGRAM AGREEMENT

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the Letter of Collaborative Agreement between Greater Latrobe School District and NHS of PA Therapeutic

Family Care Program. A copy will be made part of the official minutes of the District.

RESOLUTION 2014-2015 #202 - APPROVE EXTENDED YEAR EDUCATIONAL PROGRAM CONTRACTS WITH NHS PENNSYLVANIA (NHS SCHOOL)

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the 2015 extended school year services program with NHS School at the following locations:

- NHS Service Agreement for 224 St. Cecilia Road, Latrobe
- NHS Service Agreement for 820 Carbon Road, Greensburg

RESOLUTION 2014-2015 #203 - APPROVE PRESSLEY RIDGE SPECIAL EDUCATION SERVICES AGREEMENT

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the renewal of the Pressley Ridge Special Education Services Letter of Agreement.

RESOLUTION 2014-2015 #204 - APPROVE SR. HIGH SCHOOL COUNSELOR INTERN FOR 2015-2016

On a motion offered by Mrs. Mains, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves Derrick Molnar, Saint Vincent College student as an Intern for the Senior High School Guidance Office for the 2015-2016 school year at no cost to the District.

Next Curriculum Committee Meeting Date - Tentative Date - August 18, 2015 - 5:30 p.m. - CSC

FINANCE - MRS. ELDER

On a motion offered by Mrs. Elder, seconded by Mrs. Mains and carried unanimously Resolutions 2014-2015 #205, 2014-2015 #206, and 2014-2015 #207 were approved by voice vote: 7 yeas - 0 nays

RESOLUTION 2014-2015 #205 - APPROVE TREASURER'S REPORT

RESOLVED: That the monthly report of the Treasurer, First National Bank, covering period February 1, 2015 through February 28, 2015, for the General Fund, Athletic, Capital Projects, Food Service, Trust & Agency, Foundation, and Student Activities funds pending their being properly approved by the Finance Committee, is hereby accepted as presented to the Board members. A copy will be made part of the official minutes of the District.

RESOLUTION 2014-2015 #206 - APPROVE PAYMENT OF BILLS

RESOLVED: That the bills, pending their being properly approved by the Finance Committee, are hereby accepted as presented to the Board Members. A copy will be made part of the official minutes of the District.

RESOLUTION 2014-2015 #207 - APPROVE BUDGETARY TRANSFERS

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves Budgetary Transfers as presented to the Greater Latrobe Board of School Directors. A copy will be made part of the official minutes of the District.

RESOLUTION 2014-2015 #208 - ACCEPT GIFTS, GRANTS, DONATIONS

On a motion offered by Mrs. Elder, seconded by Mrs. Mains and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the Greater Latrobe Board of School Directors hereby accepts a donation of \$1,000.00 from the Latrobe Sportsmen’s Association for 6th Grade Camp Program equipment upgrades or purchase.

Mr. Porembka explained that he was approached by the organization which is very interested in promoting outdoor activities for students. He attended one of their meetings and gave an overview of our sixth grade camp program. He then prepared a proposal for the updating of camp equipment and the organization offered the donation listed above.

Next Finance Committee Meeting - Wednesday, May 6, 2015 - 10 a.m. - Administration Building

PROPERTY AND SUPPLY: MRS. KOZAR

RESOLUTION 2014-2015 #209 - APPROVE CHANGE ORDERS

On a motion offered by Mrs. Kozar, seconded by Mrs. Mains and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the following Change Orders as listed:

- **CO-038 - Gurtner and Sons, LLC - Project Close-Out - (\$34,214.38)**
- **CO-039 - Allegheny City Electrics, Inc (ACE) - Contract Extension Cost - \$50,000.00**

RESOLUTION 2014-2015 #210 - APPROVE TRACTOR PURCHASE

On a motion offered by Mrs. Kozar, seconded by Mrs. Elder and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the purchase of a Ventrac 3400L Tractor with Cab with Salt Spreader, Snow Blade, and Mower Deck from Fletcher’s Outdoor Equipment, 2510 PA-66, Delmont, PA 15626 at a total cost of \$20,990.75.

RESOLUTION 2014-2015 #211 - BID AWARD FOR 2015-2016 GENERAL SCHOOL SUPPLIES, DATA PROCESSING, AUDIO-VISUAL, SCIENCE, ATHLETIC-FALL SPORTS, ELECTRICAL AND CUSTODIAL SUPPLIES

On a motion offered by Mrs. Kozar, seconded by Mrs. Elder and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves ATTACHMENT A and ATTACHMENT B Award of Bids for the 2015-2016 School Year as listed.

Next Property and Supply Committee Meeting - Thursday, May 7, 2015 - 3:30 p.m. - Administration Building

STUDENT ACTIVITIES AND RECREATION: DR. LAUGHLIN

- Senior Night Dates

Girls' Lacrosse	Thursday, April 23, 2015	6:30 p.m.	Rossi Field
Boys' Tennis	Friday, April 24, 2015	3:15 p.m.	Tennis Courts
Girls' Softball	Tuesday, April 28, 2015	4:30 p.m.	High School Complex on the Softball Field
Boys' Lacrosse	Tuesday, April 28, 2015	6:45 p.m.	Rossi Field
Boys' Volleyball	Thursday, May 7, 2015	6:45 p.m.	Senior High Main Gym

- Spring Recognition Night - Wednesday, May 27, 2015 - 7 p.m. - SHS Auditorium

Next Athletic Committee Meeting - To Be Determined

COMMUNITY RELATIONS: DR. ZORCH

RESOLUTION 2014-2015 #212 - APPROVE DEVELOPMENT AND PUBLIC RELATIONS OFFICE INTERN

On a motion offered by Mr. Hauser, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves Anne Pynos, Indiana University of Pennsylvania student as an Intern for the Development and Public Relations Office during the summer of 2015 at no cost to the District.

- Latrobe-GLSD Parks & Recreation Commission Meeting Minutes - March 19, 2015 (February Meeting Cancelled)

Next Latrobe-GLSD Parks & Recreation Commission Meeting - Thursday, May 21, 2015 - 4:30 p.m.

WESTMORELAND INTERMEDIATE UNIT LIAISON: MRS. MAINS

RESOLUTION 2014-2015 #213 - APPROVE 2015-2016 WIU GENERAL OPERATING BUDGET

On a motion offered by Mrs. Mains, seconded by Mrs. Elder and carried unanimously the following resolution was approved by a roll call vote.

ROLL CALL:

Affirmative: Mrs. Elder, Mr. Hauser, Mrs. Kozar, Mrs. Mains, Mr. Mohler, Mr. Musick, Mr. Palmer,

Negative: None

RESOLVED: That the Board of Directors of the Greater Latrobe School District, member of the Westmoreland Intermediate Unit No. 7, hereby approves the General Operating Budget of WIU No. 7 for the Fiscal Year July 1, 2015 to June 30, 2016.

RESOLUTION 2014-2015 #214 - AWARD OF MULTI-PURPOSE PAPER BID THROUGH WIU CONSORTIUM

On a motion offered by Mrs. Mains, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by a roll call vote.

ROLL CALL:

Affirmative: Mrs. Elder, Mr. Hauser, Mrs. Kozar, Mrs. Mains, Mr. Mohler, Mr. Musick, Mr. Palmer,
Negative: None

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves awarding the bid of Multi-Purpose Paper and purchase the items, per GLSD's quantity request, from **UNISOURCE WORLDWIDE**, the party indicated whom the WIU Joint Purchasing Consortium has recommended as the lowest responsible bidder meeting or equaling specifications for the 2015-2016 school year.

Next WIU Committee Meeting - Tuesday, April 28, 2015 - 7:30 p.m. - WIU Board Room

EWCTC JOINT OPERATING COMMITTEE: MRS. KOZAR

RESOLUTION 2014-2015 #215 - APPROVE 2015-2016 EWCTC OPERATING BUDGET

On a motion offered by Mrs. Kozar, seconded by Mrs. Mains and carried unanimously the following resolution was approved by a roll call vote.

ROLL CALL:

Affirmative: Mrs. Elder, Mr. Hauser, Mrs. Kozar, Mrs. Mains, Mr. Mohler, Mr. Musick, Mr. Palmer,
Negative: None

RESOLVED: That the members of the Greater Latrobe Board of School Directors hereby approve the budget of Eastern Westmoreland Career & Technology Center for the Fiscal Year July 1, 2015 to June 30, 2016 as presented.

(Total Budget \$3,682,685 - GLSD Share \$1,292,147 - Difference \$58,668)

Next EWCTC Joint Operating Committee Meeting - Wednesday, April 22, 2015 - 7 p.m.

BOARD POLICY/PSBA LIAISON: MRS. ELDER

RESOLUTION 2014-2015 #216 - APPROVE BOARD POLICIES

On a motion offered by Mrs. Elder, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the Greater Latrobe Board of School Directors hereby adopts revisions to Board Policies listed below as well as the removal of Policy #305.1 and the addition of Policy 317.1. Policies will become part of the official minutes of the District.

- Policy #806 - Child Abuse
- Policy #309 - Assignment and Transfer
- Policy #317 - Conduct/Disciplinary Procedures
- Policy #317.1 - Educator Misconduct (POLICY BEING ADDED)
- Policy #302 - Employment of Superintendent/Assistant Superintendent

- Policy #304 - Employment of District Staff
- Policy #305 - Employment of Substitutes
- Policy #305.1 - Employment of Substitute and Short Term Classified Employees (POLICY BEING REMOVED)
- Policy #306 - Employment of Summer School Staff
- Policy #307 - Student Teachers/Interns
- Policy #818 - Contracted Services
- Policy #204 - Attendance

TRANSPORTATION: MR. MUSICK

TECHNOLOGY: MR. PALMER

RESOLUTION 2014-2015 #217 - APPROVE CCL TECHNOLOGIES CONTRACTS FOR 2015-2016

On a motion offered by Mr. Palmer, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the renewal of CCL Technologies contracts for Technology Staff Services and a PIMS & eSchool Information Systems Administrator for the 2015-2016 school year. A copy of the contracts will be made part of the official minutes of the District.

- Technology Committee Meeting Minutes - April 14, 2015

SUPERINTENDENT'S RECOMMENDATIONS:

RESOLUTION 2014-2015 #218 - RESIGNATIONS

On a motion offered by Mrs. Kozar, seconded by Mrs. Mains and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the following resignations:

NAME	POSITION	EFFECTIVE DATE	REASON
WALTERS, Richard	Custodian-MVES	May 1, 2015	Retirement (Attachment A Including MOU)
WEIERS, John Scott	Custodian-BES	April 8, 2015	Retirement (Attachment B Including MOU)
BURKARDT, Mark	Basketball-Boys' Assistant-Gr 9	April 21, 2015	Accept Girls' Basketball- Head Coach
HAUGER, Thomas	Food Service- Truck Driver	June 30, 2015	Retirement
MILLER, Lindsey	School	2015-2016	Personal

	Psychology Intern	School Year	
WOOLVERTON, Laura	Teacher-JHS	June 9, 2015	Other Employment

RESOLUTION 2014-2015 #219 - SUPPORT PERSONNEL APPOINTMENTS - CLASSIFIED

On a motion offered by Mrs. Kozar, seconded by Mrs. Elder and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the following Support Personnel Appointments - Classified as listed:

NAME	POSITION	RATE	EFFECTIVE DATE
CLAIR, Karen	Substitute Secretary	\$9.10 / Hour	As Needed
HOPPER, Amanda	Substitute Personal Care Assistant	\$7.25 / Hour	As Needed
BELAK, Connor	Summer Student Worker	\$7.50 / Hour	June 8, 2015
DOELLING, Michael	Summer Student Worker	\$7.50 / Hour	June 8, 2015
KOK, Connor	Summer Student Worker	\$7.50 / Hour	June 8, 2015
NEMCHECK, Chase	Summer Student Worker	\$7.50 / Hour	June 8, 2015
REEPING, Blake	Summer Student Worker	\$7.50 / Hour	May 11, 2015
SOWINSKI, Raymond	Summer Student Worker	\$7.50 / Hour	May 11, 2015
STEMMERICH, Jacob	Summer Student Worker	\$7.50 / Hour	June 8, 2015

RESOLUTION 2014-2015 #220 - SUPPORT PERSONNEL APPOINTMENT - SUPPLEMENTAL

On a motion offered by Mr. Palmer, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the Greater Latrobe Board of School Directors hereby approves the following Supplemental Support Personnel Appointment:

NAME	POSITION	POINT VALUE	# OF POINTS	TOTAL SALARY
BURKARDT, Mark J.	Girls' Basketball - Head Coach	\$43.50	154	\$6,699.00

RESOLUTION 2014-2015 #221 - PERMISSION TO ADVERTISE BOARD RETREAT

On a motion offered by Mrs. Mains, seconded by Mrs. Kozar and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That the Greater Latrobe Board of School Directors hereby authorizes the Board Secretary to advertise a Board Retreat to be held on Wednesday, May 6, 2015 at 5 p.m. at Latrobe Elementary School.

OTHER BUSINESS:

- ★ SHS Band Concert - Wednesday, April 22, 2015 - 7 p.m. - SHS Auditorium
- ★ EWCTC Joint Operating Committee Meeting - Wednesday, April 22, 2015 - 7 p.m. - EWCTC
- ★ Breakfast of Champions - Thursday, April 23, 2015 - 7:30 a.m. - SHS Faculty Dining Room
- ★ Kids' Fishing Derby - Saturday, April 25, 2015 - Rotary Park - 9 a.m.
- ★ Senior Citizen Luncheon - Wednesday, April 29, 2015 - 12:45 p.m. - SHS Cafeteria
- ★ JHS/SHS Art Show Reception - Wednesday, April 29, 2015 - 6 p.m. - CSC
- ★ JHS/SHS Jazz Concert - Wednesday, April 29, 2015 - 7 p.m. - SHS Auditorium
- ★ Prom - Friday, May 8, 2015 - Grand March - 4:15 p.m. - SHS Auditorium
- ★ EWCTC Senior Recognition Night - Tuesday, May 26, 2015 - 7 p.m.

BOARD MEETING DATES:

- ★ Spring Board Retreat - Wednesday, May 6, 2015 - 5 p.m. - LES
- ★ Committee of the Whole Meeting - Tuesday, May 12, 2015 - 7:30 p.m.
- ★ Regular Board Meeting - Tuesday, May 19, 2015 - 7:30 p.m.

HEARING OF VISITORS - PART II

RESOLUTION 2014-2015 #222 - ADJOURNMENT

On a motion offered by Mr. Musick, seconded by Mr. Palmer and carried unanimously the following resolution was approved by voice vote: 7 yeas - 0 nays

RESOLVED: That there being no further business, this meeting is adjourned at 8:35 p.m.